



The City of Birmingham is an Equal Opportunity Employer seeking qualified applicants, without regard to race or other protected status.

FALL SEASONAL POSITIONS

The City of Birmingham (EOE) is hiring qualified applicants for multiple Fall Seasonal positions with the City's Department of Public Services and Golf Courses. Application materials are currently being accepted for the following positions:

	Job Functions	Minimum Requirements
Golf Course Clubhouse	Schedule tee times, answer phones, prepare hot and cold food items maintaining quality and standards, and monitor pace of play and merchandise.	Strong customer service skills. A basic knowledge of the game of golf is helpful, but not required. Food Preparation/Line Cook experience preferred.
Golf Course Maintenance	Seeking individuals who like to work outdoors with a general knowledge of small power tools and mowing equipment.	A basic knowledge of the game of golf is helpful, but not required. Skills and experience in inspection, repair, and maintenance of golf course equipment a plus.
Parks Maintenance	Seeking detail-oriented individuals with an interest in landscaping or horticulture. Work in various city parks and athletic fields around the City to make the grounds look great.	Parks & recreation and/or landscape experience a plus. Some training provided.
General Maintenance	Provide general assistance with road maintenance and other repairs.	Experience and knowledge of small power tools and various hand tools desired.
Ice Arena (Concessions/ Zamboni)	<p><u>Concessions:</u> Greet public, inventory, cash handling, balance cash register, and prepare & serve food products.</p> <p><u>Zamboni:</u> Operate resurfacer, ice edger, and other related equipment to prepare facilities for practices, games and other events. Monitor temperature and humidity levels; complete mechanical and general maintenance tasks; & performing other duties as assigned.</p>	<p><u>Zamboni:</u> High School Diploma, or equiv, & valid State of Michigan Operator's License with good driving record. Previous Ice Rink and Zamboni operation experience preferred.</p> <p>Ability to:</p> <ul style="list-style-type: none"> * Safely operate mechanical equipment * Ascend/descend 12-foot ladder * Stand/walk for long periods of time * Withstand working in cold temperatures * Lift arms above head (i.e. change light bulbs, wash windows, etc.) * Lift up to 60 pounds
Rate of Pay	Pay range of \$10 - \$15 per hour, Depending on Qualifications.	
Work Week	These are seasonal positions, offering a schedule of up to 40 hours per week, which may include evening and weekend hours.	

City of Birmingham Employment Applications are available online at www.bhamgov.org/jobs or in the City's Human Resources Department, located at 151 Martin, Birmingham, MI 48009.
The Human Resources Department is open Monday - Friday from 8:00 a.m. - 5:00 p.m.

TO APPLY: SUBMIT A COMPLETED EMPLOYMENT APPLICATION TO THE HUMAN RESOURCES DEPARTMENT. APPLICATIONS ACCEPTED UNTIL POSITIONS ARE FILLED.