

**CITY OF BIRMINGHAM  
Community Development - Building Department**

**151 Martin Street, Birmingham, MI 48009**

Community Development: 248-530-1850

AMG Inspection Request Site: <https://www.accessmygov.com>

Fax: 248-530-1290 / [www.bhamgov.org](http://www.bhamgov.org)

Permit # \_\_\_\_\_

Project # \_\_\_\_\_

**SIGN PERMIT APPLICATION**

I. JOB LOCATION					
Job Location Address:			Business Name:		
Contact Name:			E-Mail:		
Phone:		Cell:		Fax:	
II. CONTRACTOR INFORMATION					
Sign Company			Company Address		
City		State		Zip	
E-Mail Address			Office Phone		
Cell			Fax		
Federal Employer ID #			MESC Employer Number/Reason for Exemption		
Sign Contractor Licensee Name:			Sign Contractor Licensee Number		
Sign Specialist Licensee Name:			Sign Specialist Licensee Number		
III. DESCRIPTION OF WORK		<input type="checkbox"/> NEW		<input type="checkbox"/> ALTERATION	
<b>Type</b>	<input type="checkbox"/> Ground	<input type="checkbox"/> Marquee	<input type="checkbox"/> Roof	<input type="checkbox"/> Wall	<input type="checkbox"/> Projecting
<b>Class</b>	<input type="checkbox"/> Electric	<input type="checkbox"/> Non-Electric	<input type="checkbox"/> Temporary	<input type="checkbox"/> A-Frame	<input type="checkbox"/> Roof
<b>Materials</b>	<input type="checkbox"/> Metal	<input type="checkbox"/> Wood	<input type="checkbox"/> Plastic	<input type="checkbox"/> Glass	
<b>Number of Signs</b>	_____	Size _____ x _____ = _____ square footage			
		If a wall sign, indicate wall to be used: <input type="checkbox"/> Front <input type="checkbox"/> Rear <input type="checkbox"/> Side			
IV. SIGN PERMIT FEES					
FEE DESCRIPTION	NUMBER OF SIGNS	AMOUNT			TOTAL
SIGN(S)		\$2.00/sq ft - Minimum \$100.00			
REGISTRATION FEE		\$25.00			
SIGN BOND		\$200.00			
				<b>TOTAL FEES DUE</b>	
V. APPLICANT'S SIGNATURE					
Signature:		Print Name:		Date:	
VI. DEPARTMENT USE ONLY					
PLANNING DEPT. APPROVAL _____					
<b>Note: All permanent signs must be approved by the Historic District/Design Review Boards prior to submittal and installation. An electrical permit application is required for electrical signs, which will require a sidewalk inspection.</b>					