

**BIRMINGHAM CITY COMMISSION AGENDA**  
**NOVEMBER 23, 2015**  
**MUNICIPAL BUILDING, 151 MARTIN**  
**7:30 P.M.**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Rackeline J. Hoff, Mayor

**II. ROLL CALL**

Laura M. Pierce, City Clerk

**III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.**

***Announcements:***

- The Holiday Tree Lighting ceremony will be held on Wednesday, November 25<sup>th</sup> at 6:00 PM in Shain Park.
- The Santa House will open in Shain Park at 6:30 PM following the Tree Lighting ceremony. For a list of the Santa House hours, visit [www.enjoybirmingham.com](http://www.enjoybirmingham.com).
- City Offices will be closed November 26<sup>h</sup> and 27<sup>th</sup> in observance of Thanksgiving.
- Small Business Saturday is Saturday, November 28<sup>th</sup>, and is a day dedicated to supporting small businesses in Birmingham and across the country. For more information and details about this event, go to [www.enjoybirmingham.com](http://www.enjoybirmingham.com).
- The Winter Markt will be held December 4<sup>th</sup> - 6<sup>th</sup> in Shain Park. There are many activities scheduled throughout the weekend, along with entertainment. For more information, visit [www.birminghamwintermarkt.org](http://www.birminghamwintermarkt.org).

***Introduction of New Police Officers:***

- Michael Manzo
- Seth Barone
- Stefan Syts
- David Buttigieg

***Appointments:***

- A. Interviews for appointment for an Alternate Member to the Board of Zoning Appeals.
  - 1. Jason Canvasser, 369 Kimberly St.
  - 2. Michael S. Xenos, 1116 Washington Blvd.
- B. To appoint \_\_\_\_\_ as an Alternate Member to the Board of Zoning Appeals to serve the remainder of a three-year term to expire February 17, 2017.
- C. Interviews for appointment to the Housing Board of Appeals.
  - 1. Chris McLogan, 612 N. Glenhurst
- D. To appoint \_\_\_\_\_ to serve the remainder of a three-year term on the Housing Board of Appeals to expire May 4, 2017.
- E. Appointment to the Principal Shopping District Board.

1. To concur in the City Manager's appointment of Sam Surnow, 320 Martin to the Principal Shopping District Board as the business operator or property owner member to serve a four-year term to expire November 16, 2019.
  2. To concur in the City Manager's appointment of Steven Quintal, 112 Peabody to the Principal Shopping District Board as the business operator or property owner member to serve a four-year term to expire November 16, 2019.
  3. To concur in the City Manager's appointment of Rachael A-Woods, 123 West Maple to the Principal Shopping District Board as the business operator or property owner member to serve a four-year term to expire November 16, 2019.
- H. Administration of oath to appointed Board members.

#### **IV. CONSENT AGENDA**

All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

- A. Approval of the City Commission minutes of November 9, 2015.
- B. Approval of warrant list, including Automated Clearing House payments, of November 11, 2015 in the amount of \$1,346,373.42.
- C. Approval of warrant list, including Automated Clearing House payments, of November 18, 2015 in the amount of \$906,350.70.
- D. Resolution setting a Public Hearing for December 14, 2015 to consider the following amendments to Chapter 126, Zoning:
  1. To amend Article 03, section 3.09 to specify that the required 70% glazing is between 1' and 8' above grade on the ground floor in the Triangle District; and
  2. To amend Article 04, section 4.83 WN-01 (window standards) to specify that the required 70% glazing is between 1' and 8' above grade on the ground floor and to prohibit blank walls longer than 20' from facing the street in all commercial zone districts.
- E. Resolution setting a Public Hearing for December 7, 2015 for the 2016 Community Development Block Grant Program.
- F. Resolution approving the Emergency Management Performance Grant, Work Agreement for the fiscal year 2016. Further, directing the Mayor to sign the agreement on behalf of the City.
- G. Resolution authorizing the filing of an application for the annual permit for work on state highways and designating Paul T. O'Meara, City Engineer, as the officer authorized to sign permits required by the State of Michigan beginning January 1, 2016, in accordance with the requirements of the attached application and permit. In his absence, the designated officer shall be Austin W. Fletcher, Assistant City Engineer.
- H. Resolution accepting the resignation of Stuart Bordman from the Multi-Modal Transportation Board, thanking Mr. Bordman for his service, and directing the Clerk to begin the process to fill the vacancy.
- I. Resolution accepting the resignation of Carroll DeWeese from the Planning Board, thanking Mr. DeWeese for his service, and directing the Clerk to begin the process to fill the vacancy.
- J. Resolution accepting the resignation of Andrew Harris from the Library Board, thanking Mr. Harris for his service, and directing the Clerk to begin the process to fill the vacancy.

- K. Resolution accepting the resignation of Mike Kennedy from the Ad Hoc Parking Development Committee, thanking Mr. Kennedy for his service, and directing the Clerk to begin the process to fill the vacancy.
- L. Resolution accepting the resignation of Pam DeWeese from the Greenwood Cemetery Advisory Board, thanking Ms. DeWeese for her service, and directing the Clerk to begin the process to fill the vacancy.
- M. Resolution approving the Amendment to Contract #2015-0212 with the Michigan Department of Transportation to extend the term of the agreement through September 30, 2016, for removal of the Birmingham train station, and authorizing the Mayor to sign the Amendment to the contract. (complete resolution in agenda packet)
- N. Resolution approving purchase of Citymap replacement and upgrade of ESRI GIS software and awarding project to GISI in an amount not to exceed \$30,950.00 and charging the purchase against account # 636-228.000-973.0400 Network Upgrade, and further, waiving the normal bidding requirements.

**V. UNFINISHED BUSINESS**

- A. Resolution accepting the recommendations of the Multi-Modal Transportation Board for the S. Eton Rd. corridor from Villa Ave. to Lincoln Ave. All immediate improvements will be implemented as weather allows either by City staff or as part of upcoming pavement marking contracts, and charging to the Major Street Fund as appropriate. (complete resolution in agenda packet)

**VI. NEW BUSINESS**

- A. Public Hearing of Confirmation for Special Assessment District – Villa Ave., from Adams Rd. to Columbia Ave.
  - 1. Resolution confirming Special Assessment Roll No. 872, to defray the cost of paving Villa Avenue, from Adams Rd. to Columbia Avenue. (complete resolution in agenda packet)
- B. Resolution accepting the recommendation of the Advisory Parking Committee to include the property known as 369-397 N. Old Woodward Ave. into the Parking Assessment District, upon payment of a one time inclusion fee of \$29,682.
- C. Resolution accepting the recommendation of the Multi-Modal Transportation Board, approving the provided bumpout (curb extension) policy for the City of Birmingham for all future City street projects, or private building projects, where bumpouts may be constructed.
- D. Resolution accepting the recommendation of the Multi-Modal Transportation Board, authorizing the creation of the Neighborhood Connector Route, Phase 1, in the spring of 2016, in accordance with the attached map. Upon completion of the physical improvements, the route shall be forwarded to websites such as Mapmyride and Strava, as well as the City's website, to encourage its use.

- OR -

- Resolution accepting the recommendation of the Multi-Modal Transportation Board, authorizing the creation of the Neighborhood Connector Route, Phase 1, in the spring of 2016, in accordance with the attached map, except that directional signs at each turn shall be erected, to replace the SHARE THE ROAD signs depicted on the attached map. Upon completion of the physical improvements, the route shall be forwarded to websites such as Mapmyride and Strava, as well as the City's website, to encourage its use.
- E. Resolution approving the installation of Residential Permit Parking for Bates Street between Brown and Frank at all times. Further, directing the Chief of Police and the City

Clerk to sign the traffic control order on behalf of the City establishing Residential Permit Parking on Bates Street between Brown and Frank at all times.

- F. Resolution to meet in closed session to review pending litigation regarding Wolf v City of Birmingham pursuant to Section 8(e) of the Open Meetings Act.
- G. Resolution to meet in closed session to discuss an attorney/client privilege communication in accordance with Section 8(h) of the Open Meetings Act.

**(A roll call vote is required and the vote must be approved by a 2/3 majority of the commission. The commission will adjourn to closed session after all other business has been addressed in open session and reconvene to open session, after the closed session, for purposes of taking formal action resulting from the closed session and for purposes of adjourning the meeting.)**

## **VII. REMOVED FROM CONSENT AGENDA**

## **VIII. COMMUNICATIONS**

## **IX. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA**

## **X. REPORTS**

- A. Commissioner Reports
  - 1. Notice of Intention to appoint members to Library Board, Ad Hoc Parking Committee, Greenwood Cemetery Advisory Board, Multi-Modal Transportation Board and Planning Board on December 14, 2015.
- B. Commissioner Comments
- C. Advisory Boards, Committees, Commissions' Reports and Agendas
- D. Legislation
  - 1. MDOT Legislation Update
- E. City Staff
  - 1. 1<sup>st</sup> Quarter Budget and Investment Report, submitted by Finance Director Gerber
  - 2. Addendum to Special Event Request – Winter Markt, submitted by Clerk Pierce
  - 3. Addendum to Special Event Request – Menorah Display, submitted by Clerk Pierce

## **XI. ADJOURN**

*NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.*

*Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [\(248\) 530-1880](tel:248-530-1880) por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).*

## **INFORMATION ONLY**