



## FEES, CHARGES, BONDS, INSURANCE

The fee required to be paid and the amount of any bond required to be posted, or insurance required to be carried, to obtain any license to engage in the operation, conduct or carrying on of any trade, profession, business or privilege for which a license is required by the provisions of the Code of the City of Birmingham code shall be as hereinafter provided. These fees may be amended by resolution of the City Commission.

Adopted by Resolution #02-18-10 by the Birmingham City Commission at a regular meeting held February 8, 2010, effective February 14, 2010.

*Nancy M. Weiss*

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City Clerk

<u>DATE AMENDED</u>	<u>RESOLUTION NUMBER</u>	<u>SECTION</u>
2/22/2010	02-30-10	Police - Parking Offenses and Fines
3/8/2010	03-44-10	Engineering - Schedule of Parking Fees
3/8/2010	03-48-10	Fire - EMS Transportation Fees
3/22/2010	03-37-10	Community Development - Vacant Property Registration Fee
5/10/2010	05-118-10	DPS - Water; Finance - Sewer Service Rates
6/14/2010	06-150-10	Engineering - Bidding Document Fee and Private Building Sewer Investigation Program Fee
6/28/2010	06-172-10	DPS - Sewer Lateral Fee
2/14/2011	02-38-11	Clerk - Voter Information Fees, Valet Parking Fee Museum - Research Fee Police - Non-metered zone, Precious Metal Dealer Fee
3/21/2011	03-72-11	DPS - Annual Dog Park Pass
4/11/2011	04-89-11	Clerk - Vendor and Peddler Fees
5/23/2011	05-141-11	DPS & Finance - Water/Sewer Rates
6/27/2011	06-172-11	DPS - Wedding Ceremony Fees
7/25/2011	07-190-11	DPS - Water and Sewer Connection Fees
3/19/2012	03-74-12	Clerk - Alcoholic Beverages for Consumption on the Premises Fee, Animal License Fee, Annual Licenses Criminal Background Check Fee, Frozen Confection Vendor Insurance Requirements Community Development - Lot Division Fee, Temporary Use Permit Fee, Zoning Ordinance Fees, Zoning Complinance Fees DPS - Water and Sewer Connection Fees, Wedding Rental (Parks) Fee Fire - EMS Transport Service Fee, Fire Code Operational Permits
6/11/2012	06-163-12	DPS - Water; Finance - Sewer Service Rates
9/10/2012	09-257-12	Museum - Allen House Event Request
12/17/2012	12-356-12	Clerk - Cemetery Fees
3/18/2013	03-100-13	DPS - Water and Sewer Connection Fees Community Development - Contractor Registration Fees, Bond Range
5/20/2013	05-163-13	DPS & Finance - Water/Sewer Rates (effective 7/1/13)
7/8/2013	07-203-13	Clerk - Special Event Fees
7/22/2013	07-211-13	DPS - Water/Sewer Connection Fees
12/16/2013	12-356-13	DPS - Water Meter Opt Out Plan Fees
4/28/2014	04-98-14	Community Development - Lot Division Fees, Mechanical & Refrigeration Permit Fees, Zoning Ordinance Fees Fire - EMS Transport Fees, Water Fee, Permit Fee, DPS - Frozen Water Line Fee, Water & Sewer Connection Fees, Water Disconnection Fee Police - Investigation Fees
5/19/2014	05-118-14	DPS - Water; Finance - Sewer Service Rates (effective 7/1/14)
7/28/2014	07-187-14	DPS - Grass & Noxious Weeds Civil Infraction
3/30/2015	03-63-15	Clerk - background check fees, DPS - Refuse Collection & Water and Sewer Connection fees, Fire - Hydrant Use fees
4/27/2015	04-86-15	Engineering - Monthly Parking Permit Rates (effective 7/1/15)
5/18/2015	05-112-15	DPS - Water; Finance - Sewer Service Rates (effective 7/1/15)
8/10/2015	08-174-15	Clerk - Cemetery Fees
9/10/2015	09-191-15	Police - Pedicabs & Quadricycle Fees

3/28/2016	03-99-16	Fire - BLS Transportation & Loaded Mile Fees, move Hydrant Fees to DPS section. Building - swimming pool & replacement window bonds & lawn sprinkler and water heater update	
6/6/2016	06-183-16	Engineering - Daily Parking Rate at all parking structures (effective 7/1/16)	
6/27/2016	06-203-16	DPS - Water; Finance - Sewer Service Rates (effective 7/1/16)	
8/8/2016	08-252-16	Community Development - Lot Division Fee for Combination of Platted Lot	
12/5/2016	12-361-16	Engineering (DPS) Trench maintenance fee;	
12/5/2016	12-361-16	Community Development -Text change; Vents and Exhaust Fans (under 1500 C.F.M.) fee change	
12/12/2016	12-383-16	Fire Department - Non-electronic reporting Administrative fee	

## STANDARD INSURANCE REQUIREMENTS

Where insurance is required to be carried to make application for a permit or license, the applicant shall procure and maintain the following coverages and limits unless otherwise specified in this

*Workers' compensation insurance.* Workers' compensation insurance, including employers' liability coverage, in accordance with all applicable statutes of the state.

*Commercial general liability (CGL) insurance.* Commercial general liability insurance on an "occurrence basis," with limits of liability not less than \$1,000,000 per occurrence combined single limit, personal injury, bodily injury and property damage. Coverage shall include broad form general liability extensions or equivalent.

*Motor vehicle liability insurance.* Motor vehicle liability insurance, including all applicable no-fault coverages, with limits of liability of not less than \$1,000,000 per occurrence combined single limit bodily injury and property damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

*Additional insured.* Commercial general liability insurance and motor vehicle liability insurance as described above shall include an endorsement stating the following shall be *Additional Insureds*: The City of Birmingham, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. This coverage shall be primary to any other coverage that may be available to the additional insured, whether any other available coverage be primary,

*Professional liability.* Professional liability insurance with limits of not less than \$1,000,000 per claim if providing service that is customarily subject to this type of coverage.

*Cancellation notice.* Thirty days advance written notice of insurance cancellation, non-renewal and/or reduction or material change in coverage shall be provided to the city. Notice of cancellation, material change or reduction shall be attached to the certificate of insurance, or otherwise evidenced as in effect under the policy listed.

*Proof of insurance coverage.* The city shall be provided with certificates of insurance evidencing the coverages outlined above.

*Expiration.* If any of the above coverages expire, renewal certificates and/or policies must be provided to the city at least ten days prior to the expiration date.

*Acceptability of insurance company.* All coverages shall be with insurance carriers licensed to do business in the state. All coverages shall be with carriers acceptable to the city.

# FEE SCHEDULE

CITY CLERK'S OFFICE	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
<b><u>Alcoholic beverages for consumption on the premises</u></b>				
Initial fee		\$ 1,500.00		
Annual renewal		\$ 350.00		
Transfer fee		\$ 1,500.00		
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)				
<b><u>Animals (18-1)</u></b>				
Stray animal fines: See Police				
Pet dog and cat licenses:				
license for one year or less		\$ 5.00		
license for two years		\$ 10.00		
license for three years		\$ 12.00		
license obtained 30 days after expiration		\$ 20.00		
Kennels:				
Annual fee		\$ 300.00		
Plus for each dog in excess of ten		\$ 10.00		
<b><u>Auctions (See Initial Merchants)</u></b>				
<b><u>Bicycle Rental Agencies (122-26) annual fee</u></b>				
Insurance: Motor vehicle liability insurance conforming with Michigan Vehicle Code § 520: \$20,000 per person/\$40,000 per accident for bodily injury claims/\$10,000 for property damage per occurrence.		\$ 5.00		
<b><u>Charitable Solicitations (38-1)</u></b>				
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)		No charge		
<b><u>Child Care Facilities (58-106)</u></b>				
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)				
Child Care Center annual fee		\$ 150.00		
Initial investigation fee		\$ 100.00		
Day care home, family annual fee		\$ 100.00		
Initial investigation fee		\$ 100.00		
Day care home, group annual fee		\$ 100.00		
Initial investigation fee		\$ 100.00		
<b><u>Christmas Tree Sales (26-88)</u></b>				
December 1 through December 25 - non-profit corporations and merchants assessed for personal property		No charge		
All others		\$ 100.00		
Deposit for clean up of lot (forfeited if not cleaned up by January 1st.)		\$ 300.00		
<b><u>Dancing Schools (26-201)</u></b>				
Investigation and annual fee		\$ 50.00		
<b><u>Day Care (See Child Care Facilities)</u></b>				
<b><u>Electronic Video Game (14-106)</u></b>				
Each game, annual fee (subject to additional fees and requirements for regulated use)		\$ 50.00		
<b><u>FOIA fees - See public records policy (attached)</u></b>				

<b>CITY CLERK'S OFFICE</b>		<b>EXISTING FEE</b>	<b>PROPOSED FEE</b>	<b>CHANGE CODE</b>	<b>Staff</b>
<b><u>Fumigation (58-141)</u></b>					
Fumigation Contractor, annual fee		\$	50.00		
Fumigation permit, per event		\$	25.00		
Insurance (58-144): Standard insurance requirements plus environmental impairment/pollution liability coverage					
<b><u>Garage Public (54-26) - Annual Fee</u></b>		\$	50.00		
<b><u>Going out of Business (State Law)</u></b>					
Up to 30 days		\$	50.00		
Limit two renewals, each		\$	50.00		
<b><u>Greenwood Cemetery (126-26)</u></b>					
Grave space accommodating one full burial or three cremations		\$	3,000.00		
Additional Rights of Burial for cremated remains, each		\$	750.00		
Grave space accommodating two cremated remains			2,000.00		
Grave space accommodating one cremated remains			1,000.00		
Administrative fee for transfer of grave ownership		\$	150.00		
Interment and disinterment fees:					
Cremation		\$	750.00		
Full Burial		\$	1,200.00		
Foundation charges for markers & monuments:					
Foundation Installment - per linear foot		\$	125.00		
Marker or monument resets:					
Foundation installation charge as per above schedule, plus an hourly charge for removal of old foundation					
Weekend, holiday, and overtime interments. This fee in addition to the normal interment fee charged during regular working hours.		\$	400.00		
<b><u>Horse Drawn Carriages (122-71)</u></b>					
Company, annual fee		\$	50.00		
Carriage, each vehicle annual fee		\$	50.00		
Insurance: Standard insurance requirement, with coverage to include premises liability; personal injury liability; products liability; and horse or horses liability. (122-75)					
<b><u>Hotels/Motels annual fee</u></b>		\$	75.00		
1-50 Rooms		\$	300.00		
50+ Rooms		\$	500.00		
<b><u>Initial Merchants: (All types including transfers)</u></b>		\$	100.00		
<b><u>Kennels (See Animals)</u></b>					
<b><u>Lumberyard annual fee</u></b>		\$	50.00		
<b><u>Marriage Ceremony Fee</u></b>		\$	10.00		
<b><u>Mechanical Amusement Device each device annual fee</u></b>		\$	50.00		
(Subject to additional fees and requirements for regulated use.)					
<b><u>Motor vehicle rentals (122-26)</u></b>					
Annual fee		\$	50.00		
Insurance: Motor vehicle liability insurance conforming with Michigan Vehicle Code § 520: \$20,000 per person/\$40,000 per accident for bodily injury claims/\$10,000 for property damage per occurrence.					
<b><u>Open Parking Stations annual licenses (26-428)</u></b>		\$	100.00		
Lots accommodating 25 cars or less		\$	100.00		

CITY CLERK'S OFFICE	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Lots accommodating 26-50 cars	\$ 125.00			
Lots accommodating 51-75 cars	\$ 150.00			
Lots accommodating 76 cars or more	\$ 200.00			
<b><u>Outdoor Amusements (14-161)</u></b>				
Annual fee	\$ 25.00			
Surety bond or cash deposit	\$ 1,000.00			
<b><u>Outdoor Dining license annual fee</u></b>				
Additional flat fee for off-season	\$ 200.00			
(subject to additional fees for use of city right of way)				
Insurance:				
<i>Workers' Compensation Insurance</i> , including Employer's Liability Insurance, in accordance with all acceptable statutes of the State of Michigan.				
<i>Commercial General Liability Insurance</i> on an occurrence basis with the limits of liability of not less than \$1,000,000 per occurrence and aggregate of \$2,000,000 for combined single limit personal injury and property damage, and shall include independent contractor's coverage and broad form general liability coverages.				
<i>Liquor Liability Insurance</i> (if liquor is to be served) on an occurrence basis with limits of liability of not less than \$1,000,000 per occurrence.				
<i>Additional Insured:</i> Commercial General Liability Insurance (and Liquor Liability, if applicable) shall name the City of Birmingham as additional insured for all activities connected with this Agreement and shall include an endorsement stating the following as: "Additional Insureds: The City of Birmingham, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, including employees and volunteers thereof. This coverage shall be primary to the additional insureds, and not contributing with any other insurance or similar protection available to the additional insured, whether said other available coverage be primary, contributory or excess, The authorized representative of the insurance carrier acknowledges that it has read the insurance provisions of the agreement between the City of Birmingham and the insured."				
<i>Cancellation Notice,</i> Thirty (30) days advance written notice of cancellation, non-renewal, reduction of material change in coverage, will be provided to the City of Birmingham by the insurance carrier.				
<i>Proof of Insurance Coverage.</i> The city shall be provided with certificates of insurance evidencing the coverages outlined above.				
<i>Acceptability of insurance company.</i> All coverages shall be with insurance carriers licensed to do business in the state. All coverages shall be with carriers acceptable to the city.				
<b><u>Passports</u></b>				
Acceptance of passport application	\$ 25.00			
Two passport photos	\$ 10.00			
<b><u>Pawnshops</u></b>				
Annual licensing fee	\$ 500.00			
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)				

<b>CITY CLERK'S OFFICE</b>		<b>EXISTING FEE</b>	<b>PROPOSED FEE</b>	<b>CHANGE CODE</b>	<b>Staff</b>
<b><u>Peddlers and Commercial Vendors (Chapter 26)</u></b>					
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)					
Special Event and School Vendor/Athletic Vendor in City Park					
Application Fee (per event/application)		\$	50.00		
Daily Fee (per day/location)		\$	10.00		
50% discount for Birmingham licensed merchants					
Frozen Confection Vendor					
Application Fee		\$	80.00		
Amendment to the Application		\$	26.00		
Annual License Fee		\$	500.00		
Insurance: Standard Insurance Requirements					
Peddling					
Application Fee (per event/application)		\$	50.00		
Amendment to the Application		\$	16.00		
Daily Fee Option (per day/location)		\$	10.00		
Yearly Fee Option (calendar year)		\$	1,825.00		
<b><u>Poolroom, each billiard or pool table annual fee</u></b>		\$	50.00		
(subject to additional fees for regulated use)					
<b><u>Refuse Collector: (Chapter 90)</u></b>					
Annual fee first truck		\$	150.00		
Each additional truck		\$	75.00		
Insurance: Proof of workers compensation coverage, motor vehicle liability insurance and the VIN number of each vehicle must be provided to the city prior to obtaining a license.					
<b><u>Regulated Uses not otherwise listed Chapter 26:</u></b>					
Application fee		\$	1,000.00		
Annual licensing fee		\$	200.00		
<b><u>Rollerskating rinks annual fee (Chapter 14)</u></b>		\$	50.00		
<b><u>Special Events (98-140) non-refundable application fee</u></b>					
Annual Application fee		\$	165.00		
First Time Event Application fee		\$	200.00		
Additional permit fees as determined by administrative staff due two weeks prior to event with insurance documents.					
Insurance: Standard insurance requirements					
<b><u>Taxicabs (Chapter 122)</u></b>					
Company, annual fee		\$	50.00		
Taxicab, each vehicle annual fee		\$	50.00		
Standby taxicab, each annual fee		\$	25.00		
Taxicab driver annual fee		\$	50.00		
Insurance: Workers compensation insurance, including employers' liability coverage, in accordance with all applicable statutes of the state. Motor vehicle liability insurance, including state no-fault coverages, with limits of liability of not less than \$1,000,000 per occurrence combined single limit bodily injury and property damage. Coverage shall include all owned, non-owned and hired vehicles.					
Cancellation notice. Thirty (30) days advance written notice of insurance cancellation, nonrenewal, reduction and/or material change in coverage must be provided to the city. Notice of cancellation,					



# CITY CLERK'S OFFICE

EXISTING FEE      PROPOSED FEE      CHANGE CODE

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material change or reduction must be attached to the certificate of insurance, or otherwise evidenced as in effect under the policy listed. Proof of insurance. Certificates of insurance for the coverage required herein shall be provided to the city clerk. Acceptability of insurance company. All coverages shall be with insurance carriers licensed to do business in the state. All coverages shall be with carriers acceptable to the city.

**Telecommunications**

Application fee      \$    500.00

Annual maintenance fee as determined by the Metro Authority pursuant to Act 48 of the Public Acts of 2002

**Theatres annual fee 14.26**

\$    50.00

**Valet Parking**

Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)

Initial application fee      \$ 1,000.00

Annual license fee      \$    500.00

One Day Valet Permit fee      \$    50.00

Valet parking card deposit, per card      \$    20.00

Fees per car:

    1-100 cars, pre-paying for six months in advance, per month      \$    500.00

    101-200 cars, pre-paying for six months in advance, per month      \$    750.00

    201 and above cars, pre-paying for six months in advance, per month      \$ 1,000.00

Meter space fee - set by police department

Insurance: Workers' compensation insurance, including employers' liability coverage, in accordance with all applicable statutes of the state.

Garage liability insurance with limits of liability of not less than \$1,000,000 per occurrence; or commercial general liability insurance endorsed to provide the equivalent of this coverage.

Garage keepers legal liability insurance with limits of liability of not less than \$100,000.00 per occurrence; or commercial general liability insurance endorsed to provide the equivalent of this coverage.

Additional insured. Garage liability and garage keepers legal liability insurance, as described above, shall name the city as additional insured for all activities connected with the valet parking service and shall include an endorsement stating the following as "additional insured": the city, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, including employees and volunteers thereof. This coverage shall be primary to the additional insureds, and not contributing with any other insurance or similar protection available to the additional insured, whether said other available coverage be primary, contributing or excess.

Cancellation notice. Thirty (30) days advance written notice of insurance cancellation, nonrenewal, and/or reduction in material change in coverage must be provided to the city. Notice of cancellation material change or reduction must be attached to the certificate of insurance, or otherwise evidenced as in effect under the policy listed. Proof of insurance coverage. The following certificates and policies

# CITY CLERK'S OFFICE

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shall be provided to the city:

1. Two copies of certificate of insurance for workers' compensation insurance.
2. Two copies of certificate of insurance for garage liability insurance.
3. Two copies of certificate of insurance for garage keepers legal liability insurance.
4. If so requested, certified copies of all policies mentioned above will be furnished.

Expiration. If any of the above coverages expire, renewal certificates and/or policies must be provided to the city at least ten days prior to the expiration date.

Acceptability of insurance company. All coverages shall be with insurance carriers licensed to do business in the state. All coverages shall be with carriers acceptable to the city.

**Voter Information**

Daily Absentee Voter List	\$ 15.00
Voter Information List	\$ 5.00

# FEE SCHEDULE

COMMUNITY DEVELOPMENT DEPT.	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
<b><u>Administrative approval (Planning Department)</u></b>	\$	100.00		
<b><u>Brownfield Developments</u></b>				
Application fee non-refundable and non-reimbursable	\$	1,500.00		
Outside consultant fees reimbursement:				
Where a review of applications, plans, construction documents, Brownfield development documents or any other documents is performed by outside consultants engaged by the city, a review fee shall be charged at 1.05 times the actual cost. Payment shall be in advance of the review based on estimated cost.				
<b><u>Building Permits (Chapter 22)</u></b>				
(a) Building permit fees:				
The building permit fee is determined from the total construction value as shown in the most recent edition of the ICC Building Evaluation Data Square foot construction costs. For all use groups except one and two family residential, the minimum square foot construction cost is 100% of the value shown in construction costs table; for renovations the minimum square foot construction costs is 50% of the value shown in the table. For residential one and two family structures, the minimum square foot construction cost is \$125.				
(b) Total Construction Valuation:				
Permit fees are computed at \$85.00 for the first \$1,000 of construction valuation; \$10.00 for each additional \$1,000 (or fraction thereof) up to \$100,000 of construction valuation; and \$15.00 for each additional \$1,000 (or fraction thereof) over \$100,000 of construction valuation.				
(c) Refunds:				
Refunds of any permit fees are subject to a minimum of 25 percent for administrative services with no construction work commencing. After construction has started, fees will be refunded proportionately as determined by the building official. Any permit fee for construction that is 75 percent or more completed will not be refunded.				
(d) Plan examination fees:				
When a plan is required to be submitted, a plan review fee must be paid at the time of submitting plans and specifications for review. The review fee shall be \$85.00 for projects up to \$10,000 in construction value; all other plan examination fees shall be computed as shown below:				
Construction value up to \$10,000	\$	85.00		
			Construction value multiplied by 0.0020 \$150.00 minimum	
Construction Value from \$10,001 to \$500,000			\$1,000 plus construction value multiplied by 0.0010	
Construction Value over \$500,000				
The building plan review fee shall be multiplied by 1.25 when MEAP reviews are required.				
An administrative fee equal to the permit fee may be charged in addition to the permit fee, when work is started and/or completed without first obtaining the permit. Plan review fees are not refundable.				
(e) Construction Bonds				
In addition to the required building permit fee, a cash bond must be posted at the time the permit is issued in accordance with the following schedule:				

<b>COMMUNITY DEVELOPMENT DEPT.</b>		<b>EXISTING FEE</b>	<b>PROPOSED FEE</b>	<b>CHANGE CODE</b>	<b>Staff</b>
Construction value between \$0-\$10,000		\$	100.00		
Construction value between \$10,001-\$50,000		\$	200.00		
Construction value between \$50,001-\$100,000		\$	300.00		
Construction value between \$100,001-\$500,000		\$	500.00		
Construction value of \$500,001 and up		\$	1,000.00		
<u>Swimming Pools</u>		\$	1,000.00		
<u>Window Permits</u>		\$	500.00		
Upon satisfactory completion of all final inspections required, and the issuance of a certificate of occupancy, if applicable, the construction bond will be returned upon request without interest.					
(f) A reinspection fee may be required by the building official		\$	50.00		
(g) Bonding requirements for a temporary certificate of occupancy: When a temporary certificate of occupancy is issued prior to completion of the entire work covered by the permit, a cash bond shall be posted in an amount as determined by the building official up to \$10,000 for residential dwellings and \$100,000 for commercial buildings or spaces based on the cost of completing all remaining and outstanding work.					
(h) Bonding requirements for maintenance and replacements costs of public right-of-way facilities: A bond shall be posted prior to the issuance of a building permit for new construction in the amount of \$5,000 to assure that the public right-of-way is properly maintained at all times during construction. This includes the replacement of city sidewalk, curb and gutter, and the re-establishment of green space in the public right-of-way.					
<b><u>Board of Building Trades Appeals</u></b>					
Single family residential		\$	310.00		
All other construction		\$	510.00		
<b><u>Contractor Annual Registration Fees</u></b>					
Building Contractor		\$	25.00		
Electrical Contractor		\$	25.00		
Mechanical Contractor		\$	5.00		
Plumbing Contractor		\$	15.00		
<b><u>Cross Connections Inspections/Re-Inspections (114-122)</u></b>					
Fee		\$	50.00		
Plus, a per hour charge, to be charged at 1/4 hour increments, per city employee or city representative for the time spent on such inspections or re-inspections concerning a particular water consumer.					
Device test report review, per report		\$	10.00		
<b><u>Demolition of Buildings</u></b>					
Less than 3,000 cubic feet		\$	125.00		
3,000 to 50,000 cubic feet		\$	200.00		
More than 50,000 cubic feet		\$	300.00		
Performance cash bond:					
Minimum (as determined by the building official)		\$	100.00		
Maximum (as determined by the building official)		\$	50,000.00		
<b><u>Electrical Installation (Chapter 22)</u></b>					
Base fee		\$	50.00		
Reinspection Fee		\$	50.00		
120 volt or 277 volt first circuit		\$	15.00		
120 volt or 277 volt each additional circuit		\$	8.00		
Each 208V, 240V, 480V branch circuits		\$	20.00		
First 25 lights, receptacles and switches		\$	20.00		

COMMUNITY DEVELOPMENT DEPT.		EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
Each additional set of 20		\$	15.00		
First sign		\$	50.00		
Feeders/Buss Ducts:					
First 100 feet		\$	25.00		
Over 100 feet		\$	15.00		
Commercial fire alarms:					
Fire alarm panel		\$	30.00		
Each alarm device		\$	10.00		
Residential smoke detectors up to 8 units, 120 volts		\$	20.00		
Low voltage smoke alarm with panel		\$	50.00		
Residential smoke alarm system less than 50 volts with panel		\$	50.00		
Services or transformers:					
30 AMP to 200 AMP		\$	35.00		
201 AMP to 400 AMP		\$	50.00		
Over 401 AMP		\$	100.00		
A/C Interrupt service		\$	20.00		
Temporary service up to 200 AMP		\$	40.00		
Sub panel: Sidewalk inspection req:					
Each additional sign		\$	20.00		
Each residential A/C		\$	35.00		
Furnace/unit heaters		\$	20.00		
Pools/hot tubs/spas		\$	50.00		
Appliances/disposal/dishwashers		\$	10.00		
Commercial HVAC:					
5 ton or less ach		\$	50.00		
Over 5 ton each		\$	75.00		
Motors - Commercial only:					
1/4 HP up to 10 HP each		\$	25.00		
Over 10 HP to 30 HP each		\$	40.00		
Over 30 HP each		\$	60.00		
New house construction minimum of four inspections requires					
An administrative fee equal to the permit fee may be charged in addition to the permit fee when work is started and/or completed without first obtaining the permit.					
<b><u>Equipment installation permit fee</u></b>		\$	10.00		
<b><u>Final site inspection fee (Planning Dept.)</u></b>		\$	100.00		
<b><u>Housing:</u></b>					
Housing Board of Appeals Fee:					
Residential dwelling unit		\$	310.00		
Other - Commercial		\$	510.00		
<b><u>Housing Inspections Owner Authorized:</u></b>					
One and two-family dwellings:					
Building structure fee per dwelling unit		\$	200.00		
Electrical fee per dwelling unit		\$	100.00		
Plumbing fee per dwelling unit		\$	100.00		
Heating and refrigeration fee per dwelling unit		\$	100.00		
<b><u>Landlord Licenses (See Rental Properties)</u></b>					
<b><u>Lot Division (Chapter 102):</u></b>					
Fee per parcel created from each platted or unplatted lot (lot splits)		\$	200.00		
Boundary Adjustment for single family dwelling:					
Separation of platted lots (fee per each lot)		\$	200.00		
Combination of platted lots (fee per each lot)		\$	200.00		

# COMMUNITY DEVELOPMENT DEPT.

EXISTING FEE    PROPOSED FEE    CHANGE CODE

Staff

**Massage Permits (26-251):**

Investigation fee to operate massage facility (subject to additional fees for regulated use)	\$	250.00
Investigation fee to perform massage service	\$	25.00
Change of location (subject to additional fees for regulated use)	\$	100.00

**Mechanical Permits:**

Base Fee	\$	50.00
Gas/oil furnace/boilers, etc:		
100,000 BTU or less	\$	60.00
Over 100,000	\$	70.00
Over 500,000	\$	80.00
Ductwork	\$	50.00
V.A.V. boxes (variable air volume) each	\$	30.00
Humidified or air cleaner	\$	30.00
Mfg. fireplace (gas or solid fuel), stoves (solid fuel) includes chimney	\$	30.00
Gas or oil space heaters	\$	30.00
Automatic flue damper	\$	25.00
as part of furnace	\$	10.00
Gas piping - first two openings	\$	30.00
additional openings each	\$	5.00
Air handling systems:		
Vents & Exhaust Fans:		
Under 1,500 c.f.m. each	\$	15.00
1,500 to 10,000 c.f.m. each	\$	35.00
Over 10,000 c.f.m. each	\$	55.00
Heat Pumps:		
To 50,000 BTU	\$	30.00
To 200,000 BTU	\$	40.00
To 500,000 BTU	\$	50.00
Over 500,000 BTU	\$	75.00
Fire Suppression Systems:		
Standpipe systems:		
2-1/2" thru 4"	\$	50.00
Over 4"	\$	70.00
Fire pumps & connections	\$	75.00
Fire sprinkler system:		
First head up to 20 heads	\$	50.00
Each additional head	\$	3.00
Hood and duct fire suppression systems:		
Each establishment system- minimum	\$	75.00
Each additional system at same establishment	\$	30.00
Refrigeration:		
Self contained refrigeration systems	\$	40.00
Remote refrigeration systems:		
Up to 10 HP	\$	50.00
10 HP up to 50 HP	\$	70.00
Over 50 HP	\$	95.00
Water heater	\$	30.00
Chimney liner	\$	20.00
Hydronic Floor Heat:		
Up to 2,000 square feet	\$	50.00
Over 2,000 square feet	\$	60.00



# COMMUNITY DEVELOPMENT DEPT.

EXISTING FEE    PROPOSED FEE    CHANGE CODE

Staff

4 inches	\$	70.00	
Over 4 inches	\$	75.00	
Water heater	\$	30.00	
Water service:			
1 inch	\$	65.00	
1 1/2 inch	\$	65.00	
2 inches	\$	65.00	
Over 2 inches	\$	125.00	
Additional inspection	\$	50.00	
Reinspections	\$	50.00	

An administrative fee equal to the permit fee may be charged in addition to the permit fee, when work is started and/or completed without first obtaining the permit.

**Production filming fees 114-168:**

Permit application fee (non-refundable):			
Motion picture, television, or video on private property only	\$	125.00	
Motion picture, television, or video on public property	\$	225.00	
Still photography only on private property	\$	50.00	
Still photography only on public property	\$	100.00	
Additional fee for expedited processing if less than normal processing time is required. (Late application processed at the discretion of the city manager or his/her designee)	\$	150.00	
Daily public property use fee (from prep to clean-up time):			
Motion picture, television, or video, per day	\$	75.00	
Public property location holding - per day	\$	75.00	
On-street base camp - per day (if approved)	\$	25.00	
Parking space rental - per day		current rate	
Extended hours of permitted filming activity:			
Any film permitted activity beyond 7:00 a.m. to 7:00 p.m. or driving scenes on major, minor, or neighborhood roads requiring special barricades, noticing, and/or public safety personnel (hourly rates for staff time to be calculated and charged separately).	\$	75.00	
Security deposit:			
A refundable security deposit may be required to cover any unanticipated city staff costs, clean-up costs, refund fees to user groups affected by the film permit activities, and/or other expenses not included/anticipated in the initial film permit fee calculation.	\$	500.00	

**Staff costs:**

Monitoring fee for additional police, fire, ordinance enforcement, public works, recreation and parks, or other staff as determined by the city manager or his/her designee; fee will be estimated based on hours needed and scheduled. Staff time to be based on most current city overtime rate schedule and calculated and paid in advance of film permit activities.

Insurance: (Sec 14-172 (5) (6) (8) Standard insurance requirement plus limits of liability of not less than \$5,000,000 per occurrence in the event motor vehicles, aircraft, helicopters, explosives or pyrotechnics are used in the activity. Also, the permittee shall execute a hold-harmless agreement as provided by the city prior to the issuance of any permit.

**Rental Properties**

Fee for rented or leased premises:			
First unit	\$	125.00	
For properties containing more than one unit:			
Add, per additional unit or common/exterior area, to the one-unit fee	\$	40.00	
Additional re-inspection fee for rental properties requiring additional			



# COMMUNITY DEVELOPMENT DEPT.

EXISTING FEE    PROPOSED FEE    CHANGE CODE

Staff

inspections, plus \$25.00 for each additional unit beyond the first unit.  
The fee shall be increased by 50 percent for any application received more than 30 days after the required renewal date.

\$ 75.00

**Signs (Chapter 86)**

Construction  
Temporary - non-residential zone districts - permit per 30 square feet or fraction 86-133  
Temporary - churches in residential zone districts 86-70  
Marquee and roof annual fee

\$ 50.00  
\$ 50.00  
\$ 25.00  
\$ 200.00

Others:

Permit per square foot  
Minimum  
Inspection fee every three years  
Removal fee 86-59 86-111  
Sign impound fee, per sign  
Sign inspection bonds per required inspection

\$ 2.00  
\$ 100.00  
\$ 50.00  
\$ 50.00  
\$ 25.00  
\$ 200.00

**Sign Erectors (Chapter 86)**

Original license  
Renewal - annual fee  
Bond

\$ 25.00  
\$ 15.00  
\$ 5,000.00

**Sign Removal: Failure to comply with notice to remove, daily fine to commence on 31st day after notice to remove is issued.**

\$ 25.00

**Site Evaluation**

New house  
Addition and accessory structure

\$ 150.00  
\$ 75.00

**Special Land Use Permits (See Zoning)**

**Subdivision plats (Chapter 102)**

Tentative preliminary plat approval

Fee  
Plus per lot

\$2,500.00  
\$10.00

Final preliminary plat approval

Fee

\$1,000.00

**Temporary Structure (Tents, Canopies, etc)**

Original permit  
Renewal  
Plan checking fee  
Temporary Use Permit

\$ 100.00  
\$ 25.00  
\$ 50.00  
\$ 100.00

**Vacant Property Registration Fee**

Residential  
Commercial  
Safety and maintenance inspection  
Administrative costs: Inspector per hour  
Support staff per hour

\$ 100.00  
\$ 100.00  
\$ 75.00  
\$ 55.00  
\$ 45.00

Sanctions, remedies, penalties:

First offense  
Second offense and any other subsequent offense

\$ 150.00  
\$ 500.00

# COMMUNITY DEVELOPMENT DEPT.

EXISTING FEE    PROPOSED FEE    CHANGE CODE

Staff

## Zoning Ordinance Fees

Board of Appeals		
Single family residential	\$	310.00
All others	\$	510.00
Community Impact Review	\$	2,050.00
Design review fee	\$	350.00
Historic district review		
Single family residential district	\$	-
All other zone districts	\$	350.00
Public notice signs for land development applications		
Fee	\$	50.00
Deposit	\$	100.00
Site Plan Review		
R-4 through R-8 zone districts fee	\$	850.00
Plus, per dwelling unit affected by minor construction or minor site plan changes, as determined by the planning director	\$	50.00
Or, plus, for each dwelling unit in the entire complex for all other site plan changes, as determined by the planning director	\$	50.00
Non-residential districts fee	\$	1,050.00
Plus per acre or fraction thereof	\$	50.00
Special Land Use Permits		
*Special land use	\$	800.00
Plus, site plan review	\$	1,050.00
Plus, design review	\$	350.00
Plus, publish of legal notice	\$	450.00
Annual renewal fee	\$	200.00
Temporary Use Permit	\$	100.00
Zoning Compliance Letters	\$	50.00
Zoning Compliance Permit Fees		
Accessory Structures Under 200 Square Feet	\$	125.00
Fence Permit - <i>Single Family Zoned Districts</i>	\$	50.00
Impervious Surface (driveway, patio, etc.) <i>Single Family Zoned Districts</i>	\$	125.00
Zoning Ordinance Interpretation (Formal Report)		
One & two family zone districts		\$125.00
All other zone districts		\$175.00

THE FEES FOR DESIGN REVIEW, SITE PLAN REVIEW, HISTORIC DISTRICT REVIEW AND SPECIAL LAND USE PERMITS SHALL BE DOUBLE THE LISTED AMOUNTS IN THE EVENT THE PROPOSED PROJECT IS COMMENCED PRIOR TO FILING OF AN APPLICATION FOR REVIEW BY THE CITY.

\* Special Land Use permit fees may be waived at the discretion of the City Manager where an amendment is sought by the applicant to change the name of the establishment, or remove parties from the permit when it involves a liquor license associated SLUP and the establishment is not in operation.

# FEE SCHEDULE

<b>DEPARTMENT OF PUBLIC SERVICES</b>	<b>EXISTING FEES</b>	<b>PROPOSED FEE</b>	<b>CHANGE CODE</b>	<b>Staff</b>
<b><u>Dog Park Annual Pass:</u></b>				
Resident	\$	50.00		
Non-Resident	\$	200.00		
<b><u>Golf Course Fees - Adjusted annually by resolution of City Commission with recommendation of Parks and Recreation Board</u></b>				
<b><u>Grass &amp; Weed Violations (118-66 to 118-68)</u></b>				
Cutting charge for properties less than or equal to 50 feet wide	\$	135.00		
Cutting charge for properties greater than 50 feet wide	\$	200.00		
Municipal Civil Infraction Fine (in addition to cutting charge):				
First Offense	\$	50.00		
Second Offense	\$	100.00		
Third Offense	\$	200.00		
All violations after the third offense in a calendar year	\$	200.00		
<b><u>Hydrant Use</u></b>				
Deposit (if required as determined by Fire Chief)	\$	100.00		
Permit Fee	\$	160.00		
Water Charge	\$	64.75		
Includes 5000 gallons at standard charge. Water charge in excess of 5000 gallons will be charged at double rate \$25.90 per thousand gallons.				
This rate may be revised every year effective July 1st.	\$	25.90		
<b><u>Hydrant Repair</u></b>				
To be calculated by DPS, Will include labor, equipment, material				
<b><u>Ice Arena Fees - Annual evaluation at budget</u></b>				
<b><u>Leisure Activity Pass:</u></b>				
First year	\$	15.00		
Revalidate/Replace for subsequent seasons	\$	10.00		
<b><u>Recycle Bins</u></b>				
		current cost		
<b><u>Refuse collection charges (Chapter 90) Fill-A-Dump</u></b>				
	\$	300.00		
<b><u>Snow Removal from Sidewalks (98-66 - 98-68) - minimum charge</u></b>				
	\$	100.00		
<b><u>Tree Preservation (Chapter 118)</u></b>				
Registration for tree service business	\$	100.00		
Sanctions, remedies, penalties:				
First offense, per tree	\$	500.00		
Second offense, per tree	\$	1,000.00		
<b><u>Water</u></b>				
Customer requested service, emergency, 2 hr. minimum plus equipment and materials if applicable	\$	200.00		
Meter department service fee, plus equipment and materials if applicable	\$	80.00		
Meter department service fee for no show appointment	\$	40.00		
Final meter reading without 24 hour notice	\$	150.00		
Stop box construction deposit (includes \$100 inspection \$400 refundable)	\$	500.00		
Curb box and lid repair (done by city)	\$	500.00		
Opt Out Plan Meter Reading Fee	\$	12.02		
Frozen water service line thaw - first visit		no charge		
Frozen water service line thaw - second visit and beyond (\$200 minimum)		time & material (\$200 minimum)		
<b><u>Water</u></b>				
Additional charge for water used:				
For each 1,000 gallons or part thereof	\$	4.36		
Service of notice of intent to discontinue service for non-payment of charges (114-303)	\$	50.00		
Meter department service fee	\$	80.00		
Meter department service fee for no show appointment	\$	40.00		
Final meter reading without 24 hour notice	\$	150.00		
Stop box construction deposit (includes \$100 inspection \$400 refundable)	\$	500.00		

# DEPARTMENT OF PUBLIC SERVICES

EXISTING FEES      PROPOSED FEE      CHANGE CODE      Staff

Curb box and lid repair (done by city)

\$ 500.00

**Water Rates**

Meter Size

5/8" Quarterly fixed charge

\$ 5.00

5/8" Monthly fixed charge

\$ 1.67

1" Quarterly fixed charge

\$ 8.00

1" Monthly fixed charge

\$ 2.67

1 1/2" Quarterly fixed charge

\$ 12.00

1 1/2" Monthly fixed charge

\$ 4.00

2" Quarterly fixed charge

\$ 16.00

2" Monthly fixed charge

\$ 5.33

3" Quarterly fixed charge

\$ 24.00

3" Monthly fixed charge

\$ 8.00

4" Quarterly fixed charge

\$ 32.00

4" Monthly fixed charge

\$ 10.67

6" Quarterly fixed charge

\$ 48.00

6" Monthly fixed charge

\$ 16.00

8" Quarterly fixed charge

\$ 64.00

8" Monthly fixed charge

\$ 21.33

Special charges to the city

Annual charge for fire hydrants

\$ 18.50

Annual charge for drinking fountains

\$ 20.00

**Water & Sewer Connections (Chapter 114):**

Water Service Only - Single Trench

Easement 1":

Service Install

\$ 1,790.00

Water Meter, MTU, Brass Meter Spuds, and Trip

\$ 657.00

Water for Construction

\$ 50.00

Total

\$ 2,497.00

Easement 1 1/2":

Service Install

\$ 2,010.00

Water Meter, MTU, Brass Meter Flanges, and Trip

\$ 1,850.00

Water for Construction

\$ 70.00

Total

\$ 3,930.00

Easement 2":

Service Install

\$ 2,210.00

Water Meter, MTU, Brass Meter Flanges, and Trip

\$ 2,060.00

Water for Construction

\$ 95.00

Total

\$ 4,365.00

All Paved Surfaces 1":

Service Install

\$ 3,950.00

Water Meter, MTU, Brass Meter Spuds, and Trip

\$ 657.00

Water for Construction

\$ 50.00

Total

\$ 4,657.00

All Paved Surfaces 1 1/2":

Service Install

\$ 4,270.00

Water Meter, MTU, Brass Meter Flanges, and Trip

\$ 1,850.00

Water for Construction

\$ 70.00

Total

\$ 6,190.00

All Paved Surfaces 2":

Service Install

\$ 4,630.00

Water Meter, MTU, Brass Meter Flanges, and Trip

\$ 2,060.00

Water for Construction

\$ 95.00

Total

\$ 6,785.00

DEPARTMENT OF PUBLIC SERVICES		EXISTING FEES	PROPOSED FEE	CHANGE CODE	Staff
Water for construction rates on larger services:					
3"		\$	120.00		
4"		\$	190.00		
6"		\$	330.00		
8"		\$	465.00		
(Prices on water services over 2" in size will be determined by (DPS) on a time and material basis. A deposit will be made for the estimated cost as determined by DPS.)					
5/8" meter		\$	120.00		
1" meter		\$	180.00		
1 1/2" meter		\$	1,320.00		
2" meter		\$	1,525.00		
(Price to be obtained from meter department for any water meter larger than 2")					
Meter Transceiver Unit (MTU)		\$	135.00		
1" Brass Meter Spuds		\$	22.00		
1.5" Brass Meter Flanges		\$	75.00		
2" Brass Meter Flanges		\$	80.00		
Inspection fee when trenching not done by DPS per service		\$	400.00		
Water disconnection fee:					
Water service disconnection at property line if service will be reused (1" or larger copper water services only)					
2" service or smaller		\$	1,000.00		
4" service or greater to be determined individually by the DPS		\$	1,850.00		
Fees for trench maintenance		\$	800.00		
Refundable deposit		\$	1,000.00		
<b>Wedding Rental (Parks)</b>		\$	100.00		
Shain Park (weekdays/weekends)					
Resident		\$	200.00		
Non-Resident		\$	400.00		
Security Deposit		\$	100.00		
Birmingham Historical Museum Park (John West Hunter Park) (weekdays/weekends)					
Resident		\$	200.00		
Non-Resident		\$	400.00		
Security Deposit		\$	100.00		
All other City Parks (weekdays/weekends)					
Resident		\$	70.00		
Non-Resident		\$	140.00		
Security Deposit		\$	50.00		
<b>Well Permit</b>		\$	100.00		

# FEE SCHEDULE

<b>ENGINEERING</b>	EXISTING FEE	EXISTING FEE	EXISTING FEE	EXISTING FEE	EXISTING FEE	CHANGE CODE	Staff
<b><u>Bidding Document Fee</u></b>							
Large Set - Paper Copy	\$	50.00					
Small Set - Paper Copy	\$	30.00					
CD Copy (any size)	\$	15.00					
(Copy fee waived for Plan Room and Advertising Services)							
<b><u>Cable Communications Permit (30-133 (j))</u></b>							
Cable Franchise Insurance: Standard Insurance requirements plus excess liability insurance (or umbrella policy) on an "occurrence basis", with limits of liability not less than \$5,000,000 per occurrence; and indemnification provisions (see Section 30-190)							
<b><u>Curb Closings (See Streets &amp; Sidewalks)</u></b>							
<b><u>Driveways (See Streets &amp; Sidewalks)</u></b>							
<b><u>Parking Meters</u></b>							
High Demand Areas	\$	1.00	per hour				
Lower Demand Areas (1)	\$	0.50	per hour				
						<b>N. Old</b>	
<b><u>Parking Structures</u></b>							
		<b>Pierce</b>	<b>Peabody</b>	<b>Park</b>	<b>Chester</b>	<b>Woodward</b>	
Less than 2 hours		free	free	free	free	free	
Less than 3 hours	\$	2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	
Less than 4 hours	\$	4.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	
Less than 5 hours	\$	6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	
Less than 6 hours	\$	8.00	\$ 8.00	\$ 8.00	\$ 8.00	\$ 8.00	
Over 6 hours	\$	10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	
Over 7 hours	\$	10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	
Over 8 hours	\$	10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	
Maximum Fee After 10:00PM	\$	5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	
Permit Parking	\$	65.00	\$ 65.00	\$ 60.00	\$ 45.00	\$ 55.00	
<b><u>Parking Structure Permit Parking Activation Fee</u></b>							
Deposit (any cards returned after six-months not eligible for refund)	\$	20.00					
Activation fee per AVI card	\$	30.00					
Returned checks	\$	30.00					
<b><u>Permit Parking At Meters</u></b>							
Lot 6 - Regular	\$	150.00	quarterly				
Lot 6 - Restricted	\$	90.00	quarterly				
Ann St. North	\$	165.00	quarterly				
Ann St. South	\$	120.00	quarterly				
South Old Woodward	\$	120.00	quarterly				
<b><u>Private Building Sewer Investigation Program</u></b>							
Single Family Residential Property							
Security Deposit (refundable)	\$	300.00					
Non-Single Family Residential Property							
Application Fee	\$	300.00					
Security Deposit (refundable)	\$	300.00					
<b><u>Sidewalks (See Streets &amp; Sidewalks)</u></b>							
<b><u>Soil erosion and sediment control permit fees:</u></b>							
Less than 1 acre site	\$	50.00					
1-2 acre site	\$	100.00					
2-3 acre site	\$	150.00					
The permit fee shall increase for every acre or portion thereof in excess of the above examples.							
Inspection desposits:							
Less than 1 acre site	\$	1,560.00					
1-2 acre site	\$	3,120.00					
2-3 acre site	\$	4,680.00					
The inspection deposit shall increase \$1,560.00 per additional acre or portion thereof in excess of the above examples.							
<b><u>Soil Filling Permit (Chapter 50)</u></b>							
Application fee	\$	600.00					

# ENGINEERING

	EXISTING FEE	EXISTING FEE	EXISTING FEE	EXISTING FEE	EXISTING FEE	CHANGE CODE	Staff
Permit fee, per cubic yard	\$	0.20					
<b>Stormwater runoff (Chapter 114)</b>							
Permit per acre of affected area	\$	100.00					
Minimum	\$	50.00					
<b>Streets &amp; Sidewalks:</b>							
There shall be a minimum charge of \$50.00 for all curb closing, curb, cuts, driveways and sidewalk permits.	\$	85.00					
Curb closings (98-91):							
Permit per linear foot	\$	3.00					
Minimum	\$	30.00					
Curb cuts (98-91):							
Permit per linear foot	\$	3.00					
Minimum	\$	30.00					
Driveways (98-91):							
Permit	\$	30.00					
Sidewalks (98-57):							
Permit, per square foot	\$	0.40					
Minimum	\$	20.00					
Excavations (98-26):							
Permit	\$	50.00					
Plus deposit to be determined by city engineer to cover estimated cost of possible city expenses, minimum							
Moving buildings (98-3 - 98-28):							
Permit	\$	50.00					
Plus deposit to be determined by city engineer to cover estimated cost of possible city expenses, minimum							
	\$	1,000.00					
Insurance: Standard insurance requirements plus hold-harmless agreement							
Obstructions (98-26):							
Permit	\$	50.00					
Plus deposit to be determined by city engineer to cover estimated cost of possible city expenses, minimum							
	\$	1,000.00					

# FEE SCHEDULE

FINANCE DEPARTMENT		EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
<b><u>Sewer Service Rates (Chapter 114)</u></b>					
For each 1,000 gallons or part thereof		\$	9.68		
<b><u>Industrial Surcharge (Chapter 114)</u></b>					
An industrial surcharge shall be levied against industrial and commercial customers contributing sewage to the system with concentrations of pollutants exceeding the levels described as follows:					
Amounts of Industrial Surcharge - Total Charge per pound of excess pollutants					
Biochemical oxygen demand (BOD), over 275 mg/l		\$	0.491		
Total suspended solids (TSS), over 350 mg/l		\$	0.498		
Phosphorus (P), over 12 mg/l		\$	7.346		
Fats, oils, grease (FOG) over 100 mg/l		\$	0.473		
<b><u>Industrial Waste Control IWC (Chapter 114)</u></b>					
An industrial waste control charge shall be levied against all non-residential properties, in accordance with rates established by resolution.					
Meter Size - Quarterly Charge					
5/8"		\$	16.95		
3/4"		\$	25.44		
1"		\$	42.39		
1 1/2"		\$	93.24		
2"		\$	135.60		
3"		\$	245.79		
4"		\$	339.00		
6"		\$	508.50		
8"		\$	847.50		
10"		\$	1,186.50		
12"		\$	1,356.00		
14"		\$	1,695.00		
16"		\$	2,034.00		
18"		\$	2,373.00		
20"		\$	2,712.00		
24"		\$	3,051.00		
30"		\$	3,390.00		
36"		\$	3,729.00		
48"		\$	4,068.00		
Effective July 1, 2015					



# FEE SCHEDULE

## FIRE DEPARTMENT

	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
<b><u>EMS Transport Service Fees (Chapter 54)</u></b>				
ALS Emergency Transport II	\$ 750.00			
ALS Emergency Transport I	\$ 575.00			
ALS Non-Emergency Transport	\$ 575.00			
BLS Emergency Transport	\$ 475.00			
BLS Non-Emergency Transport	\$ 450.00			
Loaded Mile (scene to hospital fee per mile)	\$ 13.00			
<b><u>Fire Code Operational Permits</u></b>				
As listed in the International Fire Code	\$ 50.00			
<b><u>Hydrant Use &amp; Hydrant Repair - See DPS</u></b>				
<b><u>Open Fires Permit (includes inspection)</u></b>	\$ 50.00			
<b><u>Pyrotechnics displays Permit</u></b>	\$ 50.00			
<b><u>Administrative Fee-Non-electronic reporting (inspections/testing/maintenance)</u></b>	\$ 50.00			

# FEE SCHEDULE

<b>MUSEUM</b>	EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
<b><u>Limited Use Fee</u></b>				
Cleaning Deposit, returnable	100.00			
2 hrs. of approved private use - Allen House, first floor only, with event specific rider and agreement	550.00			
Insurance: Standard Insurance Requirements and Hold Harmless Agreement				
<b><u>Research Requests</u></b>				
First hour	\$ 25.00			
Each additional hour	\$ 15.00			

# FEE SCHEDULE

<b>POLICE DEPARTMENT</b>		EXISTING FEE	PROPOSED FEE	CHANGE CODE	Staff
<b>*Alcohol:</b>					
Specially Designated Distributor		\$ 500.00			
Specially Designated Merchant		\$ 500.00			
<b><u>False Alarm fees (74-31):</u></b>					
First false alarm per calendar year		no charge			
All subsequent false alarms per calendar year		\$ 50.00			
<b><u>Fingerprints</u></b>					
Full set of fingerprints; said fee shall be in addition to any license or permit fee which requires fingerprints to be taken and/or submitted to the Michigan State Police or the Federal Bureau of Investigation		\$ 10.00			
<b><u>Meter Bags</u></b>					
		\$ 12.00			
<b><u>Parking Permits (110-136 - 110-150)</u></b>					
Residential parking permit per household (includes 2 resident and 3 visitor permits for a two-year period)		\$ 8.00			
<b><u>Parking Offenses &amp; Fines (If paid before 10 days/If paid after 10 days)</u></b>					
Expired meter: first seven offenses in calendar		\$10/20			
Expired meter: eight offenses or more in calendar year		\$30/40			
Overtime in non-metered zone		\$10/20			
Overtime in a time zone: less than 2 hours		\$15/25			
Overtime in a time zone: 2 hours or longer		\$30/40			
Stopping, standing or parking where prohibited		\$30/40			
Parking over the meter line		\$10/20			
Back into parking lot space		\$10/20			
Keys in ignition or ignition unlocked		\$30/40			
Other illegal parking		\$30/40			
No parking here to corner		\$30/40			
Handicap zone		\$100/125			
Violation of snow emergency parking ordinance		\$50/75			
Illegal parking in permit area		\$30/40			
Illegal parking on private property		\$30/45			

# FEE SCHEDULE

<b>POLICE DEPARTMENT</b>		<b>EXISTING FEE</b>	<b>PROPOSED FEE</b>	<b>CHANGE CODE</b>	<b>Staff</b>
<b><u>Pedi-cabs &amp; Commercial Quadricycles</u></b>					
Annual Application Fee		\$	50.00		
<p><i>Insurance: The owner of every pedicab or commercial quadricycle shall procure and file with the city clerk a liability insurance policy or similar proof of insurance issued by an insurance company authorized to do business in the state. The amount of such liability insurance for each pedicab or commercial quadricycle shall be as follows: An amount of not less than \$2,000,000 because of bodily injury to or death of any one person; in an amount of \$2,000,000 because of bodily injury of two or more persons in any one accident; in an amount of not less than \$2,000,000 in medical coverage for each passenger. Such policy of insurance may be in the form of a separate policy for each pedicab or commercial quadricycle, or may be in the fleet policy covering all pedicabs or commercial quadricycles operated by such owner; provided, however, that such a policy provide for the same amount of liability for each pedicab or commercial quadricycle operated. Provided further, such policy shall name the City of Birmingham as an additional insured, and no such policy as required above may be cancelled until the expiration of 30 days after notice of intent to cancel has been given in writing to the city clerk of the City by registered mail or personal delivery of such notice and a provision to that effect is made a part of such policy.</i></p>					
<b><u>Precious Metals Dealers 26-161</u></b>					
Annual License Fee		\$	500.00		
Annual criminal background check - per person (to be provided by applicant using the Michigan State Police ICHAT system)					
<b><u>Preliminary breath test (PBT) each</u></b>		\$	10.00		
<b><u>Stray Animal Fines:</u></b>					
Licensed pet properly immunized first offense		\$	25.00		
Second offense within twelve month period		\$	50.00		
<b><u>Vehicle Identification Number Inspection Fee</u></b>		\$	25.00		
<b><u>Vehicle Impounding Fee</u></b>		\$	25.00		
<b><u>Vehicle Inspection Fee</u></b>		\$	25.00		
<p>*Fee for liquor license inspection may be waived at the discretion of the City Manager where an applicant seeks to change the liquor license by the removal of a licensee from the license and the licensed establishment is not in operation.</p>					

# FEE SCHEDULE

<b>TREASURER'S OFFICE</b>	<b>EXISTING FEE</b>	<b>PROPOSED FEE</b>	<b>CHANGE CODE</b>	<b>Staff</b>
<u>Returned Check fees (15.1 - 15.3)</u>	\$ 25.00			
<u>Treasurer's certificate</u>	\$ 10.00			

CITY OF BIRMINGHAM  
PUBLIC RECORDS POLICY

1. The City of Birmingham shall make public records available to the general public in accordance with the Freedom of Information Act (FOIA) and Article VIII, Sections 2-311 through 2-316.
2. The city clerk shall be designated the FOIA coordinator. The clerk may designate others to fulfill FOIA requests, but shall keep copies of requests according to the Records Retention and Disposal Schedule.
3. The FOIA Coordinator shall make available a standard form for requests for public records. There is no requirement under FOIA for lists or reports to be created.
4. Copying of public records shall only be done by city employees or may be reproduced by an outside source as arranged by the FOIA coordinator or his or her designee.
5. Copies of public records shall be charged at \$0.10 each sheet of paper 8.5" x 11" and 8.5" x 14", using double-sided printing when available.
6. Maps and plans shall be distributed as follows:

11" x 17"	\$5.00
24" x 36"	\$10.00
26" x 36"	\$13.00
36" x 42"	\$15.00
7. The building department does not release copies of interior plans of houses or commercial buildings without written approval of the owner.
8. Copies of the annual budget shall be sold for \$93.00 plus mailing costs. Copies of the annual audit, CAFR, shall be sold for \$64.00 plus mailing costs. As duplicating costs vary for these documents from year to year based on volume, charges will be adjusted accordingly.
9. All agendas will be posted on the city's website. Background material will be made available for public review at the respective department counter where the document is prepared. Upon request, commission agendas will be provided free of charge to the Birmingham homeowners associations representing residents of the City.
10. Requests for computer generated lists or documents shall be made available in accordance with FOIA and the city code. Costs for such documents shall be determined according to the departmental costs to produce such records.

11. Records of fire investigations shall be available to the public after the investigation has been completed. Copies of fire incident reports shall be sold for \$5.00 for each copy plus current mailing costs.
12. Copies of standard records from the police department, including dispatch cards, incident reports and accident reports shall be sold for \$5.00. Police Department letters of clearance will be prepared for \$10.00.
13. Copies of standard police video (booking room, in-car, and security) shall be sold for \$75.00.
14. Copies of standard police audio (9-1-1, telephone, radio) shall be sold for \$50.00.

Adopted by City Commission July 28, 2008, Resolution #07-240-08

Amended: February 14, 2011, Resolution #02-38-11  
March 19, 2012, Resolution #03-74-12  
August 27, 2012, Resolution #08-249-12  
March 18, 2013, Resolution #03-100-13  
April 28, 2014, Resolution #04-98-14  
March 30, 2015, Resolution #03-63-15  
March 28, 2016, Resolution #03-99-16  
December 5, 2016, Resolution #12-364-16  
December 12, 2016, Resolution #12-383-16