



Production Filming Permit Application

Production Film Division

1. Applicant

Name: _____ Email: _____
Address: _____ Contact Phone Number: _____
Cell Phone Number: _____ Fax Number: _____

Production Manager: _____ **Cell Phone Number:** _____

(The Production manager will be considered the contact person for all production related concerns and questions)

2. Project Information

Filming Location: _____ Property Owner: _____
Production title: _____ Property Owner Phone number: _____
Current Use: _____ Current Zoning: _____

3. Attachments

- Six (6) folded copies of all maps and plans
- Insurance Binder Sheet
- Site Plan
- Proof of Property Ownership
- Authorization from Property Owner(s)

4. Script Overview: (provide title, description of the content and topic of the production proposed, attach separately if necessary)

5. Details of the Nature and Location of Filming Activity: (provide description for each location including maps, sketches, etc.)

6. Type of Filming:

_____ Television _____ Motion Picture _____ Commercial
_____ Education _____ Non-Profit _____ Video
_____ Other (Please specify): _____

7. Number of Attendees:

Cast: _____ Crew: _____ Extras: _____

8. Date(s) and Times of Filming Activities:

9. Types/Number of Vehicles:

____ Automobiles _____ Trucks _____ Vans
____ Catering Trucks _____ Motorhomes _____ Cranes
____ Trailers _____ Crew Cars _____ Camera Cars
____ Other (Please specify): _____

10. Special Effects/Scenes:

Contact: _____ Phone #: _____
____ Pyrotechnics _____ Animals _____ Sirens/noises
____ Explosions _____ Open Flames _____ Use of firearms
____ Aircraft _____ Simulated Crime _____ Car Chase
____ Other (Please specify): _____

(Specifications for all special effects will be required for review by the fire department)

11. Special Assistance Requested:

____ Street Closure _____ Traffic Control _____ Emergency Services
____ Security (Please specify): _____
____ Other (Please specify): _____

(Times and locations required for street closures, traffic control and Emergency Services)

12. Building activities: (contractor information may be required based on the nature of the work being done)

Describe temporary structures, stages, platform, and props to be erected on site

Describe exterior modification of structures, if any

Describe interior modifications of structures, if any

The undersigned states the above information is true and correct, and understands that it is the responsibility of the applicant to ensure all filming activity is conducted in accordance with the approved permit.

Signature of Applicant: _____ Date: _____

Office Use Only

Application #: _____ Date Received: _____ Fee: _____

Date of Approval: _____ Date of Denial: _____ Reviewed by: _____



CONSENT OF PROPERTY OWNER Production Filming

I, _____, OF THE STATE OF _____ AND COUNTY OF _____
(Name of property owner)

_____ STATE THE FOLLOWING:

1. That I am the owner of real estate located at _____;
(Address of affected property)
2. That I have read and examined the Application for Filming Production Permit made to the City of Birmingham by: _____; and
(Name of applicant)
3. That I have no objections to, and consent to the request(s) described in the Application made to the City of Birmingham.

Dated: _____

Owner's Name (Please Print)

Owner's Signature

Production Filming fees:

Appendix A, Fees Charges, Bonds, and Insurance, of the City of Birmingham Permit Application Fee (non-refundable):

Motion Picture, Television, or Video on Private Property only:	\$125
Motion Picture, Television, or Video on Public Property:	\$225
Still photography only on Private Property:	\$50
Still photography only on Public Property:	\$100
Additional fee for expedited processing if less than normal processing time is required. (Late applications processed at the discretion of the City Manager or his/her designee):	\$150

Daily Public Property Use Fee (From Prep to Clean-up Time):

Motion Picture, Television, or Video - per day:	\$75
Public Property Location Holding - per day:	\$75
On-street Base Camp – per day (if approved)	\$25
Parking Space Rental - per day	Current rate

Extended Hours of Permitted Filming Activity: \$75

Any film permitted activity beyond 7am to 7pm OR driving scenes on major, minor or neighborhood roads requiring special barricades, noticing, and/or public safety personnel (hourly rates for staff time to be calculated and charged separately).

Security Deposit: \$500

A refundable security deposit may be required to cover any unanticipated City staff costs, clean-up costs, refund fees to user groups affected by the film permit activities, and/or other expenses not included/anticipated in the initial film permit fee calculation.

Staff Costs: Varies*

Monitoring fee for additional police, fire, ordinance enforcement, public works, recreation & parks, or other staff as determined by the City Manager or his/her designee; Fee will be estimated based on hours needed and scheduled.

** Staff time to be based on most current City overtime rate schedule and calculated and paid in advance of film permit activities.*



Release and Hold Harmless Agreement Production Filming

COMPANY: _____

PRODUCTION TITLE: _____

ADDRESS: _____

The undersigned has requested a filming permit from the City for the limited purpose of motion picture, television, radio, or photographic production in accordance with Chapter 14, Amusement and Entertainment, Article VIII, Production Filming of the City Code. Section 14-169 requires Permittee to provide an agreement to hold the City harmless from and defend it against any and all claims, lawsuits or other liability arising from or as a result of the activity, event or use relating to the permitted activity. The undersigned acknowledges and affirms that the City has agreed to permit such activity subject to all the conditions and requirements of Chapter 14 and the following condition:

To the fullest extent permitted by law, the PERMITTEE and any entity or person for whom the PERMITTEE is legally liable, agrees to be responsible for any liability, defend, pay on behalf of, indemnify, and hold harmless the City of Birmingham, its elected and appointed officials, employees and volunteers and others working on behalf of the CITY OF BIRMINGHAM against any and all claims, demands, suits, or loss, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from and the CITY OF BIRMINGHAM, its elected and appointed officials, employees, volunteers or others working on behalf of the CITY OF BIRMINGHAM, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this Agreement. Such responsibility shall not be construed as liability for damage caused by or resulting from the sole act or omission of its elected or appointed officials, employees, volunteers or others working on behalf of the CITY OF BIRMINGHAM.

Signature: _____ Print Name: _____

Title: _____

Company: _____

Phone: _____ Email: _____

Filming Date(s) & Locations: _____

