



**CITY OF BIRMINGHAM
MUSEUM BOARD AGENDA
556 W MAPLE
Thursday, February 1, 2018
5:30 PM**

***Mission Statement:** The Birmingham Museum will explore meaningful connections with our past, in order to enrich our community and enhance its character and sustainability. Our mission is to promote understanding of Birmingham's historical and cultural legacy through preservation and interpretation of its ongoing story.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Introduction of Guests**
- 4. Approval of the Minutes**
 - A. Minutes of January 4, 2017
 - b. Minutes of Special Meeting/Joint Workshop January 16, 2018
- 5. Announcements**
- 6. Unfinished Business**
 - A. Book project
 - B. Bicentennial planning
 - C. Reviews and approvals for Conceptual Master Landscape Plan
- 7. New Business**
 - A. Targeted fundraising
 - B. National Register Nomination for Allen House
- 8. Communication and Reports**
 - A. Director Report
 - B. Member comments
 - C. Public comments
- 9. Next Regular Meeting: March 1, 2018**
- 10. Adjournment**

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draft



**CITY OF BIRMINGHAM
MUSEUM BOARD
MEETING MINUTES
Thursday, January 4, 2018
5:30 PM**

Members Present: James Cunningham, Russ Dixon (left meeting at 6:05 PM), Lori Eaton, Marty Logue, Caitlin Rosso (joined meeting at 5:43 PM)

Student Members Present: Hanna Sandler

Members Absent: Judith Keefer, Tina Krizanic

Administration: Museum Director Leslie Pielack

Guests: Brian Devlin (joined meeting at 5:48 PM)

Museum Board Chair Tina Krizanic not being present, the board took action to appoint a temporary chair.

MOTION: by Dixon

To nominate Marty Logue temporary chair.

VOTE: Yeas, 4
Nays, 0

Ms. Logue called the meeting to order at 5:31 PM. Due to a delay in the arrival of Mr. Devlin and the need for early departure by Mr. Dixon, the Museum Board agreed by consensus to defer discussion of Unfinished Business A., the final draft conceptual master landscape plan, under until his arrival.

**Approval of the Minutes
Minutes of November 2, 2017**

MOTION: by Dixon, seconded by Eaton:

To approve the minutes of December 7, 2017, as amended.

VOTE: Yeas, 5
Nays, 0

Announcements

None.

Unfinished Business

B. The Museum Board's discussion of potential Birmingham Bicentennial activities and events was deferred by consensus to the February 1 Museum Board meeting in light of the benefit of more board members available for the discussion.

New Business

A. Per previous consensus of the Museum Board, a Museum Board Special Meeting and Joint Workshop has been tentatively scheduled for Tuesday, January 16, 6:00 PM at the Department of Public Services meeting room at 851 S. Eton. The goal of the meeting is to present the draft conceptual landscape master plan and invite questions and comments from the Parks and Recreation Board, the Historic District Commission and the public. Mr. Devlin is available to make the presentation on behalf of the Museum Board. As a Special Meeting of the Museum Board, a quorum of board members is required. Museum Board members indicated their availability for the Special Meeting and Joint Workshop for that day and time, which will meet the required quorum.

MOTION: by Eaton, seconded by Dixon:

To hold the Museum Board Special Meeting/Joint Workshop on Tuesday, January 16 at 6:00 PM at the Department of Public Services for the purpose of presenting the draft conceptual landscape master plan to the Parks and Recreation Board, Historic District Commission, and the public, and to request that Mr. Devlin of Devlin Nagy Land Designs present the draft plan on behalf of the Museum Board.

VOTE: Yeas, 5
Nays, 0

Communication and Reports

B. Ms. Eaton expressed concern about the importance of the outcome of the Bicentennial Book Project Committee and the need to continue to pursue the project. The question of whether the former committee should be reinstated or a new committee formed to work on execution of a book project was briefly discussed, as well as the benefit of separating the book project from the bicentennial theme. The length of time needed for production suggests any potential book project be separated from the bicentennial theme so as not to be negatively impacted by that deadline. Members agreed by consensus that the issue of a book project committee should appear on February's agenda as a separate discussion item. Ms. Eaton also expressed the value of discussing fund raising as an agenda item at the February meeting, specifically for museum park projects. Mr. Dixon agreed that a project focus for fund raising would be more effective than generalized fund raising. The board agreed that this topic should be an agenda item for February's meeting.

Unfinished Business, continued

A. Mr. Devlin shared the final draft conceptual master landscape plan reflecting the specifics on materials and design determined by the Museum Board at its December 7, 2017 meeting. He verified that the Museum Board preferred the wood post and

horizontal cable design for the areas around the pool, and shared his detail drawing of the proposed rails descending to the Rouge reflecting the preferences of the Museum Board for metal top rail, wood posts, and cabling. The Rouge rails are open at the bottom to reduce the hazard to small animals while providing a sense of continuity with the rails around the pool.

MDEQ pre-application feedback not yet being available, the design of the boardwalk support has yet to be determined because of the seeps and uncertain depth to stable soil. Helical anchors may be an option when final design is complete, as they would permit construction of the preferred boardwalk level close to the ground and water level.

Mr. Devlin summarized the plan for each of the four zones, and clarified that cost estimates at final construction can vary by availability and cost of materials and other changing conditions. Some plant material has yet to be determined. The plan as presented is conceptual only, and when final specific design for each zone is undertaken, specifications would be more exact and modifiable. He also added notes about control of *phragmites* and garlic mustard on the plan detail drawing.

Estimated landscape construction costs are as follows:

A. Heritage Zone	\$ 21,665
B. Transition Zone	\$101,550
C. Pond Zone	\$172,480
D. Woodland/Riverine Zone	\$232,350 [amended from\$ 247,330]

In addition, should there be a future interest in restoring the pool, Mr. Devlin estimated that approximately \$180,000 may be needed for that project.

Mr. Dixon commented that he was uncertain about the symmetrical nature of the stone steps descending the lawn, but that he did not have a better option to suggest at this time. He also stated that he showed a preliminary draft of the plan to landscape architect and urban planner Bob Gibbs, and relayed Mr. Gibbs' comment that as a public property, the museum should avoid plantings that are too residential in favor of those that are more appropriate for civic sites.

MOTION: by Eaton, seconded by Dixon:

To approve the proposed draft conceptual landscape master plan design prepared by Brian Devlin of Nagy Devlin Land Design, as amended to reflect corrected calculation of cost estimates of railing in Woodland/Riverine Zone to be supplied by Mr. Devlin.

VOTE: Yeas, 5
Nays, 0

Mr. Devlin clarified in response to Mr. Dixon's comment about the stone steps that, as previously agreed, he was proposing to plan for a flat gathering spot at the base on the lawn for small informal gatherings or performances. He will prepare elevation sketches that will convey the proposed design in a more effective way before the joint

workshop/public meeting. Mr. Cunningham commented that the Pond Zone is of great historical interest and is likely to have broad public appeal and attract funding.

Communication and Reports, continued

A. Museum Director Pielack provided copies of her Long Range Planning Report which will go to the city commission. The Long Range Planning Meeting will be held on January 27, with the Museum time slot being 1:45 to 2:00 PM. The conceptual master landscape plan, bicentennial planning, and museum engagement will be highlighted. Over the past three years, the number of adult programs and contacts has increased substantially. Director Pielack underscored the importance of the museum's social media activity as an important component to improvements in community engagement as well.

D. There were no public comments.

Ms. Logue adjourned the meeting at 6:51 p.m.



**CITY OF BIRMINGHAM
SPECIAL JOINT MEETING
MUSEUM BOARD, PARKS AND
RECREATION BOARD, AND HISTORIC
DISTRICT COMMISSION
MEETING MINUTES **DRAFT**
Tuesday, January 16, 2018
6:00 PM**

Museum Board Chair Tina Krizanic called the meeting to order at 6:00 p.m.

Museum Board Members Present: Russell Dixon, Lori Eaton, Judith Keefer, Tina Krizanic, Marty Logue, Caitlin Rosso (arrived 6:03 p.m.)

Museum Board Members Absent: Carson Claar, James Cunningham, Hanna Sandler

Parks and Recreation Board Members Present: Ross Kaplan, Therese Longe, John Meehan, Eleanor Noble, Ryan Ross, John Rusche, William Wiebrecht

Parks and Recreation Board Members Absent: Ben Gould, Joseph Kummer, Raymond Stevens, Lilly Stotland

Historic District Commission Members Present: Doug Burley, Adam Charles, Keith Deyer, John Henke

Historic District Commission Members Absent: Josh Chapnick, Natalia Dukas, Dulce Fuller, Griffin Pfaff, Thomas Trapnell, Michael Willoughby

Administration: Museum Director Leslie Pielack, DPS Director Lauren Wood, Sr. Planner Matt Baka, City Clerk Cherilynn Mynsberge

Guests: Brian Devlin, Nagy Devlin Land Design

Introduction of Members of the Parks and Recreation Board, the Historic District Commission and the Museum Board

Members present introduced themselves and indicated their position on their respective boards.

Museum Board Chair Krizanic stated the following:

We're here today for a presentation of the Birmingham Museum conceptual master landscape plan for the museum site. The site is located in the Mill Pond Historic District and borders Maple Road to the south, Willits Road to the north, and along the Rouge River on the west, and is approximately 4 acres in size. It

includes two buildings--the 1928 Allen House and the 1822 Hunter House; and the grounds include built historic features such as stone walls and the remains of concrete walls that were once a pool at a natural spring-fed pond.

In 2016, the Museum Board initiated landscape planning to include identification and protection of the landscape's historic and natural resources in accordance with the current Birmingham Museum strategic plan. The result is a conceptual master landscape plan that preserves and protects historic and natural resources while also providing enhanced public access.

Tonight's Special Meeting of the Museum Board is to answer questions and solicit input from the Parks and Recreation Board and the Historic District Commission as well as the public regarding the proposed plan. The meeting is for discussion purposes only-no action will be taken.

Museum Board Chair Krizanic introduced Brian Devlin, Nagy Devlin Land Design.

A. Heritage Zone

Mr. Devlin presented maps of the Allen House, Public Plaza, and the Hunter House with discussion of trails, surrounding topography, and four landscape zones:

- The Heritage Zone, which includes the two houses and the plaza;
- The Transition Zone, with steeper slopes down to the pond area;
- The Pond Zone; and
- The Riverine Woodland Zone.

Mr. Devlin continued that the Heritage Zone plan includes planting:

- More elm trees in front of the Allen House due to the large number of elms already on-site;
- Birmingham heritage plants in the garden beds; and,
- A children's garden near the u-hedge and picket fence by the Heritage House.

Mr. Devlin noted that there has already been a tremendous amount of work around the Heritage House.

Mr. Devlin explained to Eleanor Noble that:

- Elms have much better longevity than they have in the past due to new disease-resistant cultivars.
- Elms are being planted in Birmingham again.
- Two elms have already been planted in front of the Museum. He believes they were the Valley Forge cultivar.

Mr. Devlin explained to:

- Mr. Rusche that elm trees have been used as street trees due to their roots' ability to thrive in compacted, low-oxygen environments.
- Mr. Deyer that:
 - Trees that seeded themselves, as opposed to ones that were intentionally planted, are the ones most likely to be removed.
 - The new trees will be smaller than the current trees because they are younger.

- Mr. Burley that a 3" tree will be about 4-5 years, and that the price for bigger trees goes up significantly.
- Mr. Henke that there is one designated handicap parking space in front of the Museum, but about three regular spaces that can be used for that purpose.

Museum Director Pielack told:

- Mr. Henke that during larger events that there are extra spaces made available for handicap parking, and that individuals with mobility issues are often dropped off in front of the Museum. Ms. Pielack stated that the Museum has never had an issue accommodating mobility issues.
- Ms. Noble that the cutoff spot and the driveway are often used to drop off mobility-impaired individuals because the driveway is barrier-free all the way to the Museum.

Museum Board Chair Krizanic told Marc Garrison (725 Willets) that the possibility of parking on Willets could be discussed during the discussion of the Pond Zone, but that no definitive information would be available prior to further discussion and review.

B. Transition Zone

Mr. Devlin explained that the Transition Zone is the steeply-sloped area behind the houses that extends to the pond. He continued that:

- There is an existing 2½ - 3' tall wall;
- There are elm stumps and evergreen trees;
- There is a wood stairway down to the pond that may be covering up cement steps with fieldstone edge;
- Any new wall installed will look different from the existent wall in order to belie the idea that the wall is historic;
- The green area will remain open with a few elm trees;
- The steps will be updated; and
- The goal is minimizing the change done to the area.

Mr. Devlin told:

- Mr. Kaplan that:
 - The metal handrail is currently supported by fieldstone.
 - An ADA compliant path will be discussed in the Pond zone.
- Mr. Deyer that ground lighting could be considered during the design phase of the process.
- Parks and Recreation Board Chair Meehan that walls are fieldstone and the landings are exposed concrete.

John Henke suggested that the stairs be updated with concrete because:

- The cost and labor is less;
- It is safer when wet;
- It is the most historically accurate.

C. Riverine Woodland Zone

Mr. Devlin explained that:

- This zone has an old fieldstone wall, a trail, the river, many dead branches, some undesirable trees, and some invasive species that are of concern.
- The trail has wood timbers for steps.
- This area is laid out in Birmingham's Rouge River Trail Corridor Master Plan, and includes:
 - An overlook near the existing trail entry;
 - Maintaining existing trails and upgrade with stone steps and handrail;
 - Extending the trail at the intersection with a boardwalk to a deck at the bank of the river according to the Rouge River Trail Corridor Master Plan;
 - Connecting the overlook with a trail along the top of the ridge to the entry of the existing trail at Maple Road;
 - Establishing a plan for eradicating the invasive species;
 - Developing a planting program to restore the sloped area to a Beech-Maple ecosystem; and,
 - Installing large boulders as sculptural elements.

Museum Board Chair Krizanic told Bill Wiebrecht that a children's play area in the Riverine Woodland Zone has not been discussed, but that the idea would be kept as a comment.

Mr. Devlin told Mr. Wiebrecht that a children's play area would be difficult because the area is subject to flooding.

Judith Keefer explained that the area could still be made child-friendly through:

- Maintaining the stump where families come to take pictures;
- Leaving trees that children can climb;
- Providing educational information regarding pools as an aspect of polio rehabilitation; and,
- Children's programming in the gardens.

Parks and Recreation Board Vice-Chair Therese Longe pointed out that Birmingham's Rouge River Trail Corridor Master Plan is conceptual and was never fully accepted by the Commission.

Mr. Devlin told Parks and Recreation Board Vice-Chair Therese Longe that:

- Crushed limestone is being considered for the connecting trail alongside the wall.
- Many of the existent steps that are part of the Rouge River Trail are rotten and have random spacing. They would be replaced with stone.
- There would be handicap accessibility in the lower portion of the park up to Maple Road.

Museum Director Pielack told Ms. Noble that:

- Invasive species are a particular challenge in this zone maintenance-wise.
- Using sturdier materials reduces the maintenance required.

D. Pond Zone

Mr. Devlin explained that the Pond Zone has more moderate slopes than the Transition Zone and:

- Pedestrian access from Willets;
- A light pole that provides internet access;
- A pool within the pond; and,
- Overhead lines.

Mr. Devlin continued that the plan for this zone also includes:

- Creating a handicap accessible path from Willets, and would include two handicap designated spots along Willets.
- A boardwalk adjacent to the eastern edge of the pool.
- A number of elms.
- Retaining walls.
- A water garden.
- Relocation of overhead wires.
- A seating area near the light pole.

Mr. Devlin told Parks and Recreation Board Vice-Chair Therese Longe that:

- Something would have to be installed to allow the water to flow east to west in the pond, and that the issue will be expanded upon as the plan is developed.
- The remaining area of the pool could be made into a water garden.

Museum Board Chair Krizanic told Mr. Rusche that:

- This pool was used by the residents of the house for their son with polio.
- There would be signage prohibiting swimming in the pond and pool.

Mr. Devlin told Parks and Recreation Board Chair Meehan that the plan is to keep the plants historical, but that vegetative barriers would be added to prevent people from inadvertently falling down the hill.

Museum Director Pielack told:

- Mr. Kaplan that she is in touch with DTE about running the power lines underground.
- Mr. Burley that the pond is 4-5' at its deepest.

Mr. Devlin stated that:

- The goal is creating accessibility to the pond.
- The floating divider wall would have to be custom made, and would need to both maintain the western edge and allow flow. He said this aspect would be challenging.

John Henke left at 6:57 p.m.

Mr. Devlin told:

- Mr. Ross that there are no photos of the original pond barrier.
- Mr. Rusche that there was a concrete swimming pool in the pond.
- Mr. Charles that none of the concrete will be removed because it is historic. The City's goal is to emulate it, unless someone wants to restore it.
- Mr. Wiebrecht that there would be an additional cost to bury the power lines.

Lori Easton stated that the pool provides a great educational opportunity regarding the history of polio, and that making the whole area accessible reflects the original intent of disability accessible surroundings.

Mr. Devlin told Mr. Deyer that the City would be able to find a way of exposing the concrete in order to reconstruct it.

Mr. Charles said he is concerned about the cost of the pool's divider wall, and Mr. Devlin said he had no way to estimate the cost at this time.

Parks and Recreation Board Vice-Chair Therese Longe stated that the City could either provide educational information about the divider if it ends up being too difficult to rebuild it, or that there could be a partial divider put in to demonstrate where it once was along with information.

Mr. Devlin:

- Suggested a few different ways that Parks and Recreation Board Vice-Chair Therese Longe suggestions could be accomplished.
- Told Mr. Kaplan that there is material that would have to be removed through dredging, and that the Michigan Department of Environmental Quality (DEQ) might have an issue with the proposal.
- Told Mr. Charles that the wetland creation and extra square footage is to create an off-set. Mr. Devlin continued that the seeps come from the southeast corner and south edge of the pond.
- Stated that this area provides a unique opportunity to create a water garden.

Museum Board Chair Krizanic thanked everyone for coming out.

Ms. Krizanic adjourned the meeting at 7:15 p.m.

Birmingham Bicentennial Meeting | 12/20/17

Attendees: Cherilynn Mynsberge, Leslie Pielack, Caitlin Donnelly, Joellen Haines, Ingrid Tighe, Lori Eaton, Kevin Byrnes

2018 Bicentennial events in chronological order

The organization listed in parenthesis after each event has the main responsibility for organizing the event.

January: People of Birmingham (Birmingham Museum)

- Exhibit launch party

March/April/May: History lectures (Birmingham Museum/Baldwin Public Library)

- Three lectures, one each month

May – October: Farmers Market (Birmingham Shopping District)

- Bicentennial Bags
- Bicentennial celebration booth on event days

April 12: Human Library (Baldwin Public Library)

- Borrow a historical figure

Sunday, May 20: Celebrate Birmingham Parade (City of Birmingham)

- New route will be needed due to construction on Old Woodward and Maple, possibly passing by the museum where the announcer could be stationed
- Encourage participating groups to adopt an historical figure and march in the parade holding a sign or other object commemorating that person, typically, 55 groups participate
- Bicentennial Party in Shain Park

July: Day on the Town (Birmingham Shopping District)

- Bicentennial celebration booth

Saturday, August 18: Dream Cruise (Birmingham Shopping District)

- Offer Bicentennial Walking Tours to out-of-town visitors
- Bicentennial celebration booth in conjunction with antique car club

September: Resident Bicentennial Tours (Birmingham Museum) – see also Dream Cruise

- Use before images of historical buildings
- Add to Field Trip app
- Create Birmingham specific app

December: Winter Markt (Birmingham Shopping District)

- Bicentennial booth
- Sell Bicentennial ornaments
- Historical figure ice sculptures

Book Proposal Outline

I. Summary of project in 500 words or less

Title and subtitle

Brief description of the following:

- Target audience
- About the author/committee
- Comparable titles
- Marketing
- Editorial/production plan

II. Target market/audience

Who will buy the book?

Why will people spend money on this book?

How big is that market?

What other groups might be interested in the book?

III. About the author/committee

Why is the Birmingham Museum the right body to create this book?

What are the museum book committee's credentials?

Who else will be involved/hired to edit/write?

What connections to other experts does the museum book committee have?

IV. Comparable titles

What other books like this exist?

How well did they sell?

What gap in the market will this book fill?

V. Marketing

How will the book be promoted?

Will there be an online component/web presence/app?

What existing social media platforms will be engaged to help promote the book?

What other channels will be used to promote the book? Ex: speaking engagements; serialization (excerpts in magazines/journals); mailing lists; organizational connections; workshops

VII. Editorial/production plan

Typically, a sample chapter or two would be included. This may not be necessary for this project. Instead, I recommend a description of how the book project will be executed.

- Managing editor hired
- Writers hired
- Museum staff for research support
- Editorial timeline
- Production schedule timeline
- Budget

VII. Description of Contents

Description of book format

How many pages devoted to text versus images?

Full table of contents with detailed summaries of each chapter (up to 20 pages)

BIRMINGHAM HISTORIC DISTRICT COMMISSION
MINUTES OF JANUARY 17, 2018
Municipal Building Commission Room
151 Martin, Birmingham, Michigan

Minutes of the regular meeting of the Historic District Commission (“HDC”) held Wednesday, January 17, 2018. Vice-Chairman Keith Deyer took over as chairman and called the meeting to order at 7 p.m.

Present: Vice-Chairman Keith Deyer; Board Members Doug Burley, Adam Charles, Thomas Trapnell; Michael Willoughby

Absent: Chairman John Henke; Board Member Natalia Dukas; Alternate Board Member Dulce Fuller; Student Representatives Josh Chapnick, Griffin Pfaff

Administration: Matthew Baka, Sr. Planner
Leslie Pielack, Museum Director
Carole Salutes, Recording Secretary

01-01-18

APPROVAL OF MINUTES
HDC Minutes of November 15, 2017

Motion by Mr. Willoughby
Seconded by Mr. Charles to approve the HDC Minutes of November 15, 2017 as presented.

Motion carried, 5-0.

VOICE VOTE
Yeas: Willoughby, Charles, Burley, Deyer, Trapnell
Nays: None
Absent: Dukas, Henke

01-02-18

HISTORIC DESIGNATION ELIMINATION REVIEW
361 E. Maple Rd.
Hawthorne Building
CBD Historic District

Proposal: Mr. Baka explained the owner of the property located at 361 E. Maple Rd. has requested that the City Commission consider removing the historic

Chairman Deyer added to the discussion. The City has only listed one building in the last 20 years at the owner's request. So to start de-listing buildings is a concern for him.

Mr. Baka indicated he has spoken to several Downtown historic property owners who have told him if this is successful they would also like to de-list.

01-03-18

HISTORIC DESIGN REVIEW
556 W. Maple Rd.
Birmingham Historic Museum

Zoning: PP Public Property

Proposal: Mr. Baka offered background. The City of Birmingham is proposing to reconstruct the previously existing pool behind the Allen House and install an ADA compliant path system to create an accessible outdoor experience available to all users. This project is being proposed in conjunction with the implementation of a wetland restoration project in the pond area. The Historical Park and Museum is a historically designated property and is required to obtain City approvals for exterior changes. The Birmingham Museum Director, Ms. Leslie Pielack, has provided a report outlining the motivation and analysis involved in the consideration of this proposal. The report contains details on the current proposal as well as historic photos. HRC Engineering has also provided an analysis of the pond area which includes many physical characteristics of the pool. In addition, the landscape and accessibility plans for the property have been included.

The construction of the crushed stone pathways is part of an ongoing effort by the City of Birmingham to make the parks and other public facilities accessible to all users.

Mr. Brian Devlin, Landscape Architect, reported on his proposal to:

- Emulate the original pool behind the Allen House;
 - A boardwalk along the eastern edge to complete that edge,
 - A staging area to form the southern edge,
 - Handicap parking with signage along Willits that will allow someone with a disability to get all the way around the pond to a proposed overlook to the river,
 - A sidewalk on the south side of Willits.
- Replace wooden steps with stone steps to widen the stairway and improve the accessibility from top to bottom of the slope;
- Include a hand rail at the steps with wooden supports, and a metal rail with cables;

- Complete the boulder retaining walls around the path;
- Plant new elm trees that are resistant to Dutch Elm disease in the transition zone and in the front yard;
- Add Bell Plaza in the front yard, which is already in place;
- Add a Heritage Garden in the front yard and a Children's Garden at the Hunter House;
- Include trails on the west side of the woodland area as suggested in the Rouge River Corridor Trail Study.

The idea is to limit their footprint on the site in terms of keeping it open and planting elms as it was in early days.

Responding to Mr. Willoughby, Mr. Devlin thought the pond that is presently filled with vegetation could be excavated partially in order to form a water garden. Also they are trying to conform with the principles of the four Bs: the birds, bats, butterflies, and bees. The idea behind the restoration is to create areas that everyone can benefit from in terms of enjoying nature.

Discussion turned to fencing around the pool. Mr. Devlin said right now they show a wood fence with cable railing along the east and south portions of the pool. The addition of a planting plan would provide some plant material that would prevent someone from slipping into the pool.

Chairman Deyer thought in this case there is a logical argument for trying to emulate the original stone wall rather than differentiate from it with the new construction as put forth in the Secretary of the Interior Standards. Mr. Devlin said they could vary the uniform stones a little and still compliment the wall, but still know that it is different.

Chairman Deyer noted that he thinks the renovation is a nice plan and the new construction will be a nice plan also. He thought there might be grant money from the State and some of the other historic groups that could be used for some of the renovations.

Ms. Pielack said because of the focus on special needs access the Museum Board already is very excited about the idea of finding people who want to donate funds to help make the renovation happen.

Motion by Mr. Willoughby

Seconded by Mr. Trapnell to approve in concept the Historic Design Review for 556 W. Maple Rd.

Chairman Deyer pointed out that four quadrants have been identified. As funds become available, each quadrant could come back before this board for

approval. Mr. Devlin added that a ballpark cost to complete the whole plan is \$250 thousand.

Ms. Pielack reported that the Museum Board's take on the pool and pond area is heavily influenced by the desire to make it accessible first, and secondly to explain or interpret what happened there. Restoring it is probably not the highest priority in terms of returning the pool to exact depth, etc. If the water surface and the treatment around it suggest what it was, and they can explain more about it, that is more in line with what they were going for.

Motion carried, 5-0.

VOICE VOTE

Yeas: Willoughby, Trapnell, Burley, Charles, Deyer

Nays: None

Absent: Henke

01-04-18

MISCELLANEOUS BUSINESS AND COMMUNICATIONS

A. Staff Reports

-- Administrative Approvals

- 1158 Maple Rd. - Side yard generator install.
- 188 N. Old Woodward Ave., Comerica Bank - Replace concrete vestibule entrances.
- 412 Willits - Replace current A/C unit with new A/C unit.
- 303 E. Maple Rd., Supernatural Lingerie - Replace storefront signage.
- 185 W. Maple Rd., Union Barber - Requesting approval to re-cover existing awning with new fabric and add new business name "Union Barber" to valance portion only. No structural framing nor fastening changes whatsoever.
- 389 S. Old Woodward Ave., Adachi - Switching a door to a window and a window to a door on north facade.

-- Violation Notices (none)

-- Demolition Applications



Leslie Pielack <lpielack@bhamgov .org>

Fwd: Re: Allen House

1 message

russwdixon@aol.com <russwdixon@aol.com>
To: lpielack@bhamgov.org

Fri, Jan 26, 2018 at 7:10 AM

From Bob Kenning. ...Russ

From: rskandsek@aol.com
To: russwdixon@aol.com
Sent: 1/21/2018 12:26:29 PM Eastern Standard Time
Subject: Re: Allen House

I believe the stairs were installed when we bought the house.

-----Original Message-----

From: russwdixon <russwdixon@aol.com>
To: rskandsek <rskandsek@aol.com>
Sent: Thu, Jan 18, 2018 11:40 am
Subject: Allen House

Hi Bob!

Have you any clue when the rear stairs from the Allen House's back porch down the slope were constructed? Where they there when the city bought the property (I think) in the early '70's?

Thanks,
Russ

TABLE-MASTER LANDSCAPE CAPITAL IMPROVEMENT AND FUNDING

Project Component	Priority	Timeline	Cost Estimates	Action Plan	Funding Sources
Additional Survey	1		\$ 13,700.00		Donations*/grants*/partners*
Relocate utilities			TBD		Donations/grants/partners
Subtotal			TBD		
Pond Zone	1				
Design			TBD		Donations/grants
Construction					
tree removal			\$ 6,000.00		
shrub removal			\$ 4,000.00		Donations/grants/partners
pond digging			\$ 10,200.00		Donations/grants/partners
boulder retaining walls			\$ 39,200.00		Donations/grants/partners
stone walls			\$ 31,200.00		Donations/grants/partners
crushed limestone path			\$ 7,320.00		Donations/grants/partners
boardwalk			\$ 23,400.00		Donations/grants/partners
wood and cable rail fence			\$ 2,400.00		Donations/grants/partners
concrete sidewalk & pad			\$ 8,320.00		Donations/grants/partners
benches			\$ 700.00		Donations/grants/partners
stone patio			\$ 14,740.00		Donations/grants/partners
new plant material			\$ 25,000.00		Donations/grants/partners
Subtotal			\$ 172,480.00		
Transition Zone	2				
Design			TBD		Donations/grants
Construction					
tree removal			\$ 15,000.00		Donations/grants/partners
stone walls			\$ 62,400.00		Donations/grants/partners
stone steps			\$ 27,200.00		
exposed aggregate concrete			\$ 7,200.00		Donations/grants/partners
new plant material- deciduous trees			\$ 3,250.00		Donations/grants/partners
Subtotal			\$ 115,050.00		

Heritage Zone	3				
Design				TBD	Donations/grants
Construction					
tree removal			\$	4,000.00	Donations/grants/partners
new plant material					
deciduous trees			\$	1,950.00	Donations/grants/partners
densiformis yew			\$	3,600.00	Donations/grants/partners
winter gem boxwood			\$	3,000.00	Donations/grants/partners
garden bed preparation			\$	6,000.00	Donations/grants/partners
wood fence			\$	2,400.00	Donations/grants/partners
metal edging			\$	480.00	Donations/grants/partners
stone mulch			\$	225.00	Donations/grants/partners
Subtotal			\$	21,655.00	
Woodland/Riverine Zone	4				
Design				TBD	Donations/grants
Construction					
tree removal			\$	7,500.00	Donations/grants/partners
boulder retaining walls			\$	86,800.00	Donations/grants/partners
large boulders			\$	9,000.00	Donations/grants/partners
stone wall			\$	38,400.00	Donations/grants/partners
stone steps			\$	26,160.00	
crushed limestone path			\$	6,300.00	Donations/grants/partners
crushed limestone pad			\$	1,740.00	Donations/grants/partners
boardwalk					Donations/grants/partners
wood and metal hand rail			\$	4,750.00	Donations/grants/partners
river overlook			\$	14,000.00	Donations/grants/partners
new plant material			\$	25,000.00	Donations/grants/partners
benches			\$	700.00	Donations/grants/partners
invasive species eradication			\$	12,000.00	Donations/grants/partners
Subtotal			\$	232,350.00	
Grand Total			\$	555,235.00	plus additional TBD costs

**Donations may include private donations, Friends of the Birmingham Museum, in-kind donations of labor or materials, crowd-sourcing, and monies from fundraising activities.*

**Grants include competitive and non-competitive private and public sources. Partnering improves application strength.*

**Partners may include corporate or organizational sponsors.*

DATE: February 1, 2018
TO: Museum Board
FROM: Leslie Pielack, Museum Director
SUBJECT: Director Report

Long Range Planning Meeting—(Update)

Master Landscape Conceptual Plan—Final document is in process.

MDEQ Pre-Application Request and DTE Plan and Cost Estimate for Re-routing Utilities—Meeting held 1/25/18 with representative from DTE to get cost estimate on relocating the cables underground north of the Allen-Hunter Houses in the pond area. He will be considering 2 possible plans to move the lines-1) runs the lines underground the entire way to the other side of Willits Street and 2) runs the lines underground to a new pole location close to Willits Street on the north end of the museum property. If both will work, he will provide cost estimates for each. The MDEQ Pre-Application Request is still in process and may take some time yet.

2018 Exhibit Update, “The People of Birmingham: Celebrating 200 Years of Stories”—announcement of exhibition at December 11 commission meeting and in several local media articles has generated interest in the exhibit and also a steady stream of submissions. Thus far we have received approximately 3 dozen.

Exhibit Reception—a reception later in February or early March would bring additional attention to the exhibition. Special invitations to exhibit panel submitters and an open house format with hot beverages and cookies is a simple and effective way to thank submitters and broaden our audience. We are still soliciting panels and would like to have more in place before holding a reception.

Special Bicentennial Themed Joint Event with Baldwin Library-the Human Library, April 12 –collaboration with Adult Services Librarian to arrange for participants in the event on April 12-so far Susan Whitall has agreed to be part of the event. Will be seeking Greenwood Cemetery volunteers (1 or 2), e.g., Linda Buchanan as Martha Baldwin.

Celebrate Birmingham Parade May 20 will have Bicentennial Theme—the city will be using the exhibit graphic and theme in its promotion of the parade this year. The Friends are looking at ways of having a significant museum presence. The museum staff will be on hand for the parade this year as well. The Museum Board can plan their calendars to be present as well.

Bell Project Nomination—(Update)

Credit Card Acceptance—After some delay, we expect to get a card reader in the next couple weeks that will allow us to take credit cards for admissions and donations at the counter. This will give us flexibility when visitors do not have other means of payment available.

Pursuit of Individual National Register Listing for Allen House—We are looking into the possibilities of nominating the Allen House site and grounds for individual listing on the National Register. If successful, this will provide opportunities for funding that are available if a community is a Certified Local Government. The funding potentially could help with some aspects of the pond zone work (historic features).

CREEM Documentary—We have been in contact with Scott Crawford’s team, working on the “Boy Howdy: The Story of CREEM Magazine,” documentary. The film is in the later editing stage, and will likely be out later this year. The Friends made a sizable contribution to the start up funding and in return will be able to hold a local screening. The museum will be mentioned in the credits and there will be some background B roll of our exhibit used, as well as some images of Birmingham in the 1970s that we will be providing.