



**CITY OF BIRMINGHAM
MUSEUM BOARD
MEETING MINUTES
Thursday, July 11, 2019
5:00 PM**

Members Present: Jay Cunningham, Russ Dixon, Dan Haugen, Tina Krizanic, Marty Logue, Caitlin Rosso

Members Absent: Judith Keefer

Student Members Present: Meredith Weddell

Administration: Museum Director Leslie Pielack

Guests: None

Ms. Krizanic called the meeting to order at 5:02 PM

Election of Chair

Nominations: Ms. Logue nominated Ms. Krizanic to serve as Chair for 2019-2020. There were no other nominations.

VOTE: Yeas, 6
Nays, 0

**Approval of the Minutes
Minutes of June 13, 2019**

MOTION: by Dixon, seconded by Logue:

To approve the minutes of June 13, 2019.

VOTE: Yeas, 6
Nays, 0

Unfinished Business

- A. Board members reviewed proposed timeline to complete Hunter House interpretive plan, and recommendations for Interpretive Objectives. The proposed timeline will have the document completed in November of 2019 for final board approval.

The Hunter House Interpretive Objectives were identified as follows:

1. Enhancement of visitor experience
 - a. Engagement opportunities
 - b. Educational experiences
2. Enhancement of collection and historical resources

- a. Artifacts
- b. Information
- 3. Increased community support
 - a. Manpower/volunteer resources
 - b. Financial donations
- 4. Civic engagement and partnerships

MOTION: by Cunningham, seconded by Rosso:

To approve the Hunter House Interpretive Objectives as proposed.

VOTE: Yeas, 6
Nays, 0

Board members reviewed and discussed the Hunter House Priority Interpretive Themes and identified the following priorities:

- 1. Pioneer settlement of Oakland County
 - a. War of 1812
 - b. Early settlers and community
 - c. Early territorial environment
 - i. Saginaw Trail
 - ii. Rouge River/Landscape
 - iii. Native American occupation and relationships
 - d. Building technology
 - e. Greenwood Cemetery
- 2. Civil War period
- 3. Building of Birmingham
 - a. Agricultural
 - b. Commercial
 - c. Government
- 4. 19th to 20th century culture and everyday life
 - a. Foodways
 - b. Roles of men, women, and children
- 5. Preservation/conservation movement; how a community's needs change over time

MOTION: by Haugen, seconded by Logue:

To approve the Hunter House Priority Interpretive Themes as identified.

VOTE: Yeas, 6
Nays, 0

- B. The city has not yet finalized its logo selection process. As soon as it has been completed, the final Heritage Zone design can be taken to the city commission for review.

Communication and Reports

Director Pielack highlighted portions of the Director Report. The historical architect has completed a review of the Hunter House exterior and identified areas that need intervention to prevent damage to the building. Emergency repairs are being undertaken at the 1970s-era porch and the original façade door trim. The remaining work can be considered for a state CLG grant once the architect's specifications and cost estimates are available, approximately August 1st. With or without grant funds, it may be necessary to wait until next construction season to complete all the exterior repair work and painting, pending architect recommendations. The window evaluation is complete, and a scope of work finalized for restoration of the Allen House windows and treatment of the Hunter House windows. Paint analysis by a historic finishes expert is also in process for the Hunter House. Director Pielack discussed an unexpected complicated inventory project underway for Hunter House furnishings dating back approximately fifty years, and played a brief draft video about the project being prepared for the museum's Facebook page.

Russ Dixon thanked Jay Cunningham for his participation on the Museum Board, and was joined by all members in recognizing him for his contributions during the time he has served. Mr. Cunningham indicated he would like to stay in touch and shared his disappointment that he can't continue and his enjoyment of serving as board member and the important work being done by the Museum Board.

There were no public comments.

The next Regular Meeting will be held on August 1, 2019 at 5:00 PM.

Ms. Krizanic adjourned the meeting at 6:25 PM.