

DESIGN REVIEW BOARD
MINUTES OF SEPTEMBER 2, 2020
Held Remotely Via Zoom And Telephone Access

Minutes of the regular meeting of the Design Review Board ("DRB") held Wednesday, September 2, 2020. Chairman John Henke called the meeting to order at 7:51 p.m.

1) ROLL CALL

Present: Chairman John Henke; Vice-Chairman Keith Deyer; Board Members Gigi Debbrecht, Natalia Dukas, Patricia Lang, Michael Willoughby

Absent: Board Member Joseph Mercurio; Alternate Board Member Alexander Jerome

Administration: Nicholas Dupuis, City Planner
Laura Eichenhorn, Transcriptionist

09-57-20

2) Approval Of Minutes

Motion by Mr. Willoughby

Seconded by Ms. Debbrecht to approve the DRB Minutes of August 19, 2020 as submitted.

Motion carried, 6-0.

ROLL CALL VOTE

Yeas: Willoughby, Debbrecht, Dukas, Lang, Deyer, Henke

Nays: None

09-58-20

3) Public Hearing

None.

09-59-20

4) Design Review

None.

09-60-20

5) Sign Review

None.

09-61-20

6) Study Session

None.

09-62-20

7) Miscellaneous Business And Communications

City Planner Dupuis asked the DRB for their opinions on window coverings with verbiage that are often put up during construction on commercial buildings.

The consensus from the Board was the City's enforcement regarding those types of signs should be somewhat lax for the next half a year, approximately, in light the difficulties posed to businesses by Covid-19.

The Board also concurred that the City should notify businesses that enforcement of the window covering requirements will resume in the future so they are not caught by surprise. He also said that the businesses should be required to maintain the material quality of the signage, with the understanding that if it is impacted by inclement weather it should be replaced or removed.

A. Staff Reports

- 1. Administrative Sign Approvals**
- 2. Administrative Approvals**
- 3. Action List - 2020**

09-63-20

Adjournment

Motion by Mr. Willoughby

Seconded by Ms. Debbrecht to adjourn the DRB meeting of September 2, 2020 at 7:59 p.m.

Motion carried, 6-0.

ROLL CALL VOTE

Yeas: Willoughby, Debbrecht, Dukas, Lang, Deyer, Henke

Nays: None

Nicholas Dupuis
City Planner