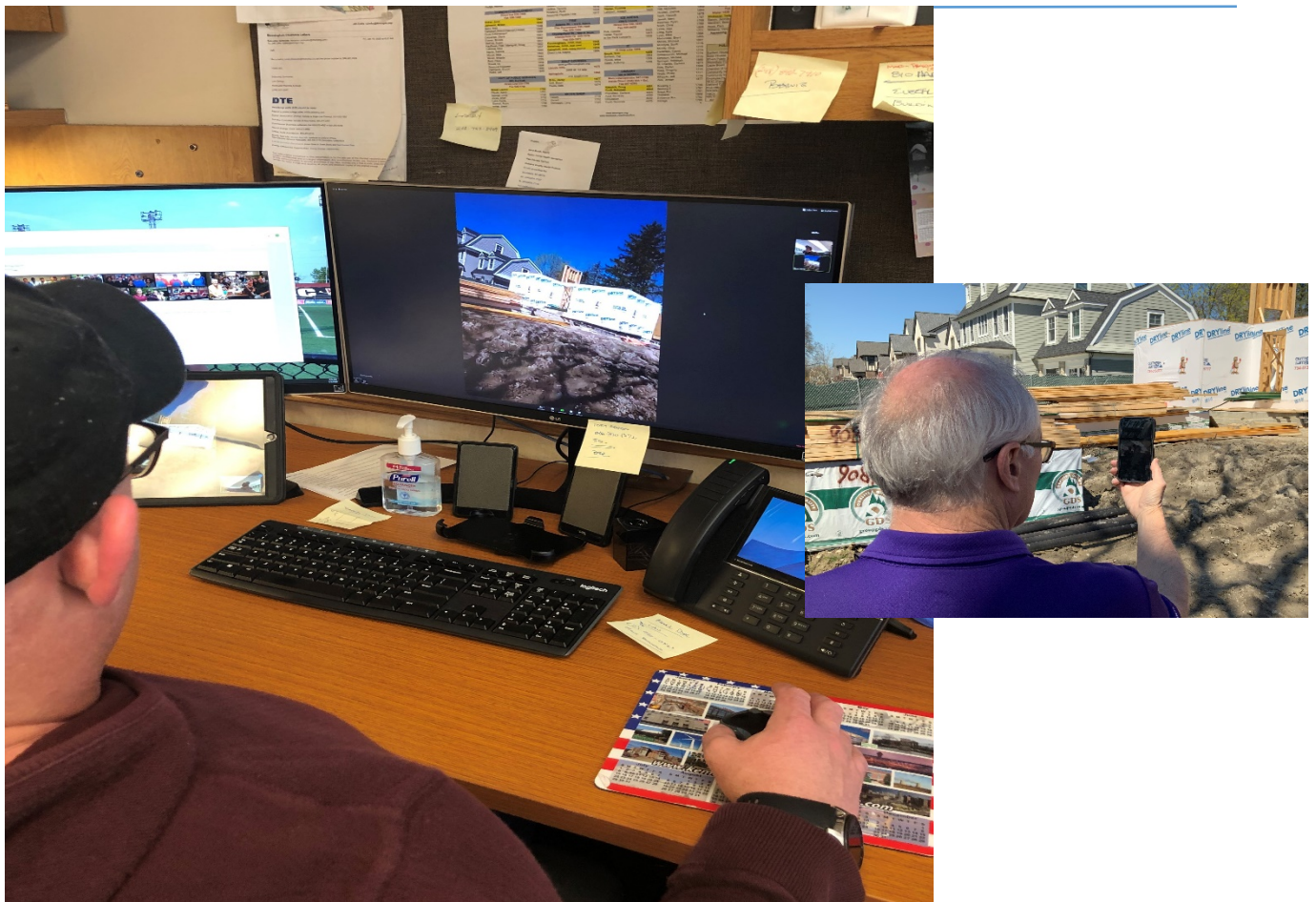




BUILDING DEPARTMENT

Virtual Inspection Program



Virtual Inspection Program allows for off-site real time inspections.

VIRTUAL INSPECTION GUIDELINES

- The onsite contractor shall have a phone or device with satisfactory signal with audio and visual abilities. The contractor shall install and be familiar the Zoom application prior to the inspection.
- Provide the Company, name, phone number and email of the contractor that will be onsite during the inspection when setting up a virtual inspection.
- After the virtual inspection request been received, confirmation on the time shall be initiated with the inspector on the morning of the inspection.
- Multiple trade inspections can be conducted simultaneously depending on the type of inspection and complexity of the project. This shall be determined by the inspector(s) prior to the time of inspection.
- The inspection(s) results will be documented upon completion and a confirmation will be emailed to the permit holder of record.
- All virtual inspections will take place during normal business hours.



The following qualify for virtual inspection:

☐Building:

- Basement waterproofing jobs
- Residential bathroom renovations
- Residential kitchen renovations

☐Electrical:

- Replacement of Furnaces
- Water heaters replacements
- A/C condensers

☐Mechanical:

- Replacement of Furnaces
- Water heaters replacements
- A/C condensers
- Gas line pressure testing when the air gage is clearly visible



☐Plumbing:

- Installation of backflow devices with the installing contractor on site. (backflow test results emailed to the plumbing inspector)
- Emergency Commercial and residential plumbing repairs requiring a plumbing permit within a structure (Installing contractor on site to preform inspection)
- Replacement of a Residential water heater.
- Small residential plumbing renovations on the first or second floor of a residence.

*Most small-scale follow up inspections can be conducted virtually

