

**DESIGN REVIEW BOARD  
MINUTES OF MARCH 6, 2013**  
Municipal Building Commission Room  
151 Martin, Birmingham, Michigan

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Minutes of the regular meeting of the Design Review Board ("DRB") held Wednesday, March 6, 2013. Chairman John Henke called the meeting to order at 7:21 p.m.

**Present:** Chairman John Henke; Board Members Mark Coir, Vice Chairman Keith Deyer, Darlene Gehringer, Janet Lekas, Shelli Weisberg; Michael Willoughby; Student Representative Erin Jacob

**Absent:** Alternate Board Member Robert Goldman

**Administration:** Sheila Bashiri, City Planner  
Carole Salutes, Recording Secretary

**03-10-13**

**APPROVAL OF MINUTES  
DRB Minutes of February 6, 2013**

**Motion by Ms. Lekas  
Seconded by Ms. Gehringer to approve the DRB Minutes of February 6, 2013 as submitted.**

**Motion carried, 7-0.**

**VOICE VOTE**

Yeas: Lekas, Gehringer, Coir, Deyer, Henke, Weisberg, Willoughby

Nays: None

Absent: None

**03-11-13**

**DESIGN REVIEW  
33834 Woodward Ave.  
Frame Art**

Postponed to the meeting of March 20, 2013.

**03-12-13**

**SHORT TERM PROJECTS**

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## 2013 ACTION LIST

The board members discussed the action list ranking and concluded as follows:

<b>SIGNS</b>	<b>RANK</b>
Sign Ordinance Enforcement	1
Sign Band Designation on New Buildings	2
Informational Sign Guidelines	3
<b>DESIGN REVIEW</b>	
Design Review Enforcement	1
Improve Sequence of Reviews Between Boards	2
Alleys and Passages	3
Continue to Implement 2016 Plan	4

03-13-13

## MISCELLANEOUS BUSINESS AND COMMUNICATIONS

### A. Staff Reports

- Administrative Approvals
  - 255 E. Brown St., Daly Schmidt Property Building – Replacing exterior drywall, lighting, clearance header.
- Violation Notices (none)

### B. Communications

- Commissioners' Comments

Mr. Coir reported that he was appointed as the DRB representative to the Birmingham Southern Gateway Steering Committee which is looking at the S. Woodward Corridor Master Plan.

LSL led the committee meeting. The committee's charge is to look initially at parking along S. Woodward Ave. from businesses fronting Woodward Ave. The idea is to use more of the parking on the alley side. Also, there are plans

to develop mass transit along Woodward Ave. to Pontiac. The Woodward Ave. Action

**03-14-13**

**ADJOURNMENT**

No further business being evident, the board motioned to adjourn the meeting at

Sheila Bashiri  
City Planner

APPROVED