

The BIRMINGHAM MUSEUM

**CITY OF BIRMINGHAM
MUSEUM BOARD SPECIAL MEETING AGENDA
556 W MAPLE
Thursday, April 21, 2016
6:30 PM**

***Mission Statement:** The Birmingham Museum will explore meaningful connections with our past, in order to enrich our community and enhance its character and sustainability. Our mission is to promote understanding of Birmingham's historical and cultural legacy through preservation and interpretation of its ongoing story.*

- 1. Call to Order**
- 2. Roll Call**
- 3. Introduction of Guests**
- 4. New Business**
 - A. Recommendation for Contractor for Historic Bell Project ("Hill School Bell Project")
- 5. Next Regular Meeting : May 5, 2016**
- 6. Adjournment**

NOTICE: Individuals with disabilities requiring accommodations for effective participation in this meeting should contact the city clerk's office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance. *APPROVED MINUTES OF THE MUSEUM BOARD MEETINGS ARE AVAILABLE IN THE CITY CLERK'S OFFICE AND ON THE CITY WEBSITE AT www.bhamgov.org.* City of Birmingham, 151 Martin, Birmingham, MI 48009; 248.530.1800. Persons with disabilities that may require assistance for effective participation in this public meeting should contact the City Clerk's Office at the number (248) 530-1880, or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la ciudad en el número (248) 530-1800 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).

DATE: April 21, 2016
TO: Museum Board
FROM: Leslie Pielack, Museum Director
SUBJECT: Recommended Bidder for Hill School Bell Project/"Historic Bell Project"

History, Planning, and Fundraising Phase

When the 1869 Hill School was demolished in 1969, its bell was rescued and cared for by the Birmingham Public Schools until formally donated to the museum in 2007. In 2011, meetings were held with the Museum Board, Friends of the Birmingham Historical Museum & Park, the general public, members of the school board, and other stakeholders to discuss an outdoor installment that would allow the public to enjoy the historic bell, while protecting it from the elements and providing lighting and security. In 2011 and 2012, the Rosso Family Foundation made contributions totaling \$10,000 to engage an architect to develop plans. The final design is a visually appealing and protective gazebo-like structure inspired by the original cupola from the Hill School. It will be installed in the plaza area between the Allen House and the Hunter House, with greater visibility and accessibility to passers-by.

Estimates by the architect suggested that \$40,000 would be needed to complete the construction. Fundraising for the construction phase of the project began in 2013, spurred by a \$20,000 Rosso Family Foundation matching grant. At the close of 2015, the foundation donated additional funds, which, when added to those raised through special events and within the community, met the goal of \$40,000 estimated by the architect.

Construction Phase Bid Proposals and Recommended Contractor

On February 29, 2016, the City went to bid for a professional firm to furnish all labor, materials, and equipment required for the construction and installation of the "Historical Bell Structure" (a.k.a., the Hill School Bell Project) between the Allen and The Hunter House at the Birmingham Historical Museum & Park (now the Birmingham Museum) located at 556 W. Maple Rd., Birmingham, Michigan 48009

Interested firms were required to register to attend a mandatory pre-bid meeting. The pre-bid meeting was held on March 23, 2016 to review, tour the facility, and answer any questions regarding the request for proposal. Invitations to bid were submitted to MITN (Michigan Inter-Governmental Trade Network) and who notified one hundred and

forty two companies. Six Firms attended the pre-bid meeting and the City received three bids on the bid due date of April 13, 2016.

| COMPANY NAME | BID AMOUNT |
|-----------------------------|-------------------|
| WCI Contractor, Inc. | \$ 104,950.00 |
| Brixstone L.L.C. | \$ 61,585.00 |
| Holsbeke Construction, Inc. | \$ 55,000.00 |

The bid was reviewed for compliance with the City's request for proposal (RFP).

After reviewing all bids, the low bidder meets with the requirements outlined in the RFP for the Historical Bell Structure (Hill School Bell Project).

It is recommended to award the contract for the Birmingham Museum (formerly Birmingham Historical Museum & Park's Historical Bell Structure (Hill School Bell Project) at the Birmingham Museum (formerly the Birmingham Historical Museum & Park) located in the City of Birmingham to Holsbeke Construction, Inc. for \$ 55,000.00, consistent with the bid specifications.

Once this contract is awarded, the contractor will order all the material, submittals and equipment necessary for this project and the work will take approximately four weeks to be completed.

Suggested Resolution: To approve the recommended contractor, Holsbeke Construction, Inc., to complete the construction of the Historic Bell Structure (Hill School Bell Project) in the amount not to exceed \$55,000, and to recommend final approval of the contract to the city commission.